

The third meeting of the year 2017/2018 Student Council of the University of Prince Edward Island Student Union was held October 14th, 2017. Minutes for the meeting were took by Shikha Choollun. The meeting was called to order at 6:31 pm by Zak Jarvis, Chair of Council.

Present: Hammad Ahmed

Taya Nabuurs

Megan Rix

Will McGuigan

Erin Macneill

Grace Wedlake

Michael Ferguson

Brendan Curran

Ammar Khayyat

Pragya Chowdhury

Kali Ross

Matthew Coleman

Rachel Kays

Amy Rix

Carten Smith

Billie Mackay

Haley O'Connor

Jose Barros

Caroline Simoes Correa

Kari Kruse

Iker Zulbaran

Emma Lou Schraeder

Samantha Begin

ABSENT: Colton Profit
Tristan LeClair
Stephanie Cairns
Brendan Curran

ALSO PRESENT: Zak Jarvis
Shikha Choollun
Sweta Daboo

1-1 CALL TO ORDER

The meeting was called to order at 6.31pm.

2-1 APPROVAL OF THE AGENDA

The agenda was approved.

3-1 REPORTS

3-2 PRESIDENT (Hammad)

Hi Council,

I was asked to keep my council reports short so here is the list of what was going on during my last three weeks. Board Finance and Audit Committee met on Tuesday, Sep 26, 2017 we took a look at student enrolment in detail and student enrolment has increased by 2.6%. During the Volunteer Fair, we had a stall set up and through that we were able to get a lot of students at large for our council committees. I attended a day conference called Learn Day on Saturday, September 30th and it was very informative. Learn Day was to bring together Islanders with different views on the big picture, so we can learn from each other and build new ideas, and community initiatives together.

Enhanced Teaching and Learning Committee Meeting took place and president Alaa attended and presented as a guest. We now have a better understanding of what is happening and we plan to discuss and come up with something which is good for everyone

Wednesday, Oct 4th, 2017 Annual General Meeting took place, we gave off a free course and 2 tickets to the Halloween pub to encourage students to attend. It had a good turn out, a first year student living in residence won the course. Something new we did was we had a Facebook live video for stakeholders who could not attend the Annual General Meeting.

We had our first Board of Governors meeting of the academic year, I presented a student concern regarding internet on campus. The Board was really receptive towards the matter, the management of the University was also really receptive. The management will get someone from out of island to come and propose the proper fixture of the internet matter. Dalton Hall construction was approved and should be done and ready by July.

UPEI Strategic Planning Advisory Committee took place and we had a presentation on enrolment (trends). We will be meeting with faculty council meetings.

I was also involved in the planning of the council orientation

I hope you are learning a lot at this council orientation today.

3-3 VP ACADEMIC & EXTERNAL (Taya)

Task Force Updates

- The last meeting of the UPEI Sexual Violence Prevention and Response Task Force took place on Friday, September 29th. The majority of the meeting consisted of reviewing the working draft of the policy and the finalizing decisions on proposed amendments. There was also some discussion of upcoming consultations.
- While there were some logistical complications initially which stalled decision-making on organizing campus consultations, the date for the first in-person consultation session has been set for Wednesday, October 18th from 12:30-1:30pm in McMillan Hall (Student Centre). There

will be a few short informative presentations to start off the event, followed by roundtable discussions with a facilitator at each table who will be responsible for encouraging and moving along conversation while ensuring that feedback and input is recorded on the brown paper provided at each table. There will also be information booths from both internal and external organizations, and refreshments will be provided. I STRONGLY ENCOURAGE ALL COUNCILLORS TO ATTEND!!!!

- The interview process for the Student Assistant has been completed, with Jackie and myself sitting on the hiring board, and after much deliberation, Kimberly Wishart Chu Foon has been selected as the new Student Assistant for the Task Force. Kimberly is a PhD student here at UPEI with extensive experience in the realm of research and will be a tremendous asset to the work of the Task Force. She has been working this week at implementing the suggested amendments of the Task Force into the policy document and helping prepare for the consultation session next week.

Premier's Action Committee on Family Violence Prevention Youth Engagement Working Group

- I participated in my second meeting as a UPEI representative for the PACFVPYEWG. I provided a presentation to the group on the work we're doing here at UPEI in the realm of sexual violence prevention. The committee was very excited about the work that we're doing and members enthusiastically agreed to help facilitate the consultations next Wednesday.

CASA Policy Work

- I have been continuing work on my policy reviews with the Federal Policy Committee. The revised version I wrote for Policy Q:10 on

Integrating Federal and Provincial Student Loan programs was officially passed in committee yesterday.

- I continue to work with Conner Peta of the University of Lethbridge on Policy A30.4 on Exempting Parental Income from the CSLP Needs Assessment. Our preliminary ideas for amendments to the policy were approved and we're in the research and writing process now for the draft.

- I have been doing some background research in preparation to bring something forward to the committee regarding a potential new policy statement I wish to write regarding students and EI eligibility, in an effort to resolve some of the issues our students have identified regarding the new Career Connect program.

Presentation to Standing Committee on Education and Economic Development

- Last few weeks have been focused a lot on preparing for the presentation to the Standing Committee on Education and Economic Development next Wednesday. Colin (Policy and Research Coordinator) and I have been working together to develop a script for the presentation, as well as conduct additional research in preparation for potential questions following the presentation.

Senate Library Committee

- Participated in a meeting of the Senate Library Committee.
- Lots of discussion about special archives.
- Spoke with Donald Moses about being involved in his Open Textbook Project initiatives.

Volunteer Fair - Recruiting for Advocacy Team

- Participated in the annual Volunteer Fair alongside other SU execs in an effort to recruit student volunteers.

- 8 students signed up for Advocacy Team! Woohoo!

Career Fair

- Megan and I have been involved with Jenna Gaudet from UPEI Career Services in planning some workshops and presentations regarding how students can get involved in the SU in an effort to demonstrate how students can gain skills through these experiences that will help them in their professional lives.

Participation in Meetings/Talks with Dr. Battiste & Dr. Henderson re:
Indigenizing Curriculum

- I had the privilege to participate in some dialogue opportunities with visiting professors Dr. Battiste and Dr. Henderson while they were here giving a presentation at UPEI. I was able to learn more about their involvement with initiatives across Canada working to indigenize post-secondary curriculum and gain insight which will help in my understanding of the proposed work to be done at UPEI.

Indigenous Education Advisory Circle

- I participated in my second meeting with the Indigenous Education Advisory Circle as a representative for the UPEISU.

- I've signed on to help Professor Doran in writing a curriculum proposal for mandatory indigenous content which we will take to VP Academic & Research and APCC.

- I've also signed on to be involved in an initiative working on an "Indigenization Action Plan" to supplement the vision of the UPEI

Strategic Plan, which is up for renewal this year.

3-4 VP STUDENT LIFE (Megan)

Meetings

3 weeks has gone by since last council meeting which means a lot has happened and I have been working on a lot. First of all, I am helping out Angela Marchbank with Health and Wellness Week and I am also helping out Kathryn Harrison with Health and Safety Week and Jenna from Career Services w/ Career Week. Health and Wellness Week will be end of November and there will be quite a few events going on that week, definitely a lot of yoga and meditation sessions so watch out for that! Safety Fest is definitely very unique, I never thought safety could be fun but Kathryn is definitely doing a good job on that. Jenna wants the SU to do a session for career week on the skills that being involved with student union gives you and how it helps you in the future. Our plan is to possibly bring in old executives or old councillors to discuss what they're up to now. It is something that Taya and I have been working on and I can't wait to see what we come up with!

Committees

There have been a few committee meetings since such as the wave advisory board and clubs & campaigns committee. At business advisory board, we basically talked about the sales of September and by the way, the new menu is doing awesome!! There has been a lot of great feedback. We had our first clubs & campaigns committee meeting EVER which was great. We had two club executives and then Holly and I who were there and we had a lot of great discussion. It was definitely a great first meeting and it was the perfect way to start this new committee.

Campaigns & Themed Days

Holly and I have been planning Environmental Day and Diversity Week which is coming up. There are some great events going on for Environmental Day in the beginning of November including a nature walk, flowerpot decorating, and a movie in Dawson Lounge. We have also incorporated Global Village which is put on by the IRO and the Carribean Night which is planned by the Carribean Society added to Diversity Week. We also are planning other events for that will be incorporated in that such as an around the world map in the SU, diversity fair, international open mic night, etc. Those are just ideas as of now but that will be finalized by next week. I am also looking for a couple of ideas for theme days for next semester. If any councillors have any ideas, hit me up!

Clubs

We had our first Clubs Cup which was the scavenger hunt. Congratulations to SMCSS for winning 1st place! We had 4 clubs participate which is a little less than last year but that's definitely okay. The clubs

had a great time and it was definitely a success. The next clubs cup is coming up this week and it is JEOPARDY in dawson lounge. Holly and I have discussed locations for clubs cup and honestly, MacMillan Hall is WAY too big, the wave sometimes isn't the most accessible place to have these events so Dawson lounge is definitely a small and relaxing place to have these clubs cup events.

Events

Stress Less Night was AMAZING. It was so much fun and thank god because around 8:55 when no one was there, I was freaking out. Pat & Tiz didn't start playing until 9:15 and thankfully, that is around when people started showing up. I was preparing my emotional state for 10 people or less but we ended up having a turn out of 30-40 people which I was super happy about. The wave wasn't too packed but it definitely was not empty. Pat and Tiz loved playing the event and they had so much fun. If you want to know more about them, the cadre actually did an interview on them so you can read all about it when that comes out.

I have spent so much time working on Halloween Pub. For back 2 school pub, we have been dealing with 2 DJs and they were both super easy to work with. The three DJs I got for Halloween Pub are great but there has been some extra back and forth trying to get promotional materials, contracts signed, etc. It's been a bit stressful but now we are in the final stretch and things are getting done. The event will be posted on Monday, we just had a few things about the graphic that needs to be figured out but we are working on it!

I've been in contact with Tony Lee the hypnotist who is doing a show November 9th in MacMillan Hall. He has sent me all of the info and now I am just waiting on a contract but it's confirmed. It will be a PG/viewer discretion is advised type of show. I am super excited to have him here since he is also a COCA board member and I've grown to be very close with him through that. He's going to put on a great show and I can't wait to see all of that.

3-5 VP FINANCE (Will)

- Since we last met I have been working on getting our Council Orientation ready for this weekend. Moving forward I attended a meeting with the Cadre B.O.G.
- Meeting with Jackie Podger, we went over back to school pub and talked about how the event went.
- I attended Orange Shirt Day
- I had a meeting with a student regarding Clubs funding and how she could go about starting a club on campus
- I spent time working on the AGM and getting things ready for the AGM and my reports.
- I also took part in the voting booth, I ran the booth from 8-10 on tuesday and Wednesday.
- We completed Funding for the month of Sept, we had 4 clubs apply and gave out the full amount for each application.
- We had a campus trust committee meeting, we talked about some ideas that came up since our last meeting, including a marking idea for students and ways to attract new Student Unions in Canada
- We also had two business advisory board meetings, most of our conversations was around the

- Renovations and reports for the last month.
- Also, I spent lots of time getting ready for council Orientation.

3-6 SENATE (Ammar)

Senate does not have any report yet and they will meet next on the 27th of October.

3-7 BOARD OF GOVERNORS (Michael)

The Board's first meeting of the academic year was held on Thursday, October 5th, the Annual General meeting was also held on this evening prior to the regular meeting. The UPEI School of Climate Change and Adaptation was approved. This is amazing news for our university and province as a whole. This is a competitive field to have programs in and it truly shows how much strength we have for a small campus. The issues of internet access/quality were brought to the board and management at UPEI has taken this very seriously and are working towards solving the campus wide issue. The plans and budget for Dalton Hall renovations have been approved by all required committees and the board and the rewards were being sent out soon. The UPEI Sexual Violence Prevention and Response Task Force had another meeting to discuss the new sexual assault policy, which Taya discussed in her report for this council meeting.

As always, if you have any questions or concerns, send me an email. Best of luck on midterms, were halfway there.

Cheers,

Michael

4-1 SWEARING IN OF NEW COUNCILLORS

5-1 DECLARATION OF CONFLICTS

Iker-MUN member at UPEI

Lou- Works at the UPEI library

Samantha-

Billie- part of the cheerleading team

Hammad-Jose's roommate

Jose- Hammad's roommate

6-1 COMMITTEE APPOINTMENTS

NIFD committee's Nominations

Matthew

Brendan

Iker

Amy

Abstentions: The President abstain

Academic & External Affairs Committee's Nominations

Kari

Funding Committee's Nominations

Jose

Carter

Lou

Billie

Motion: Matthew: To approve Lou and Jose for the Funding Committee

Motion: Carries

Policy Committee's Nominations

Hayley

Pragya

Smith

Carter

Motion: Samantha: To approve Hayley, Pragya, Carter for Policy Committee

Motion: Carries

Council steering Committee's Nominations

Kali

Billie

Motion: Matthew: To approve Kali and Billie to the Council Steering Committee.

Motion: Carries

Motion: Will: To appoint Ammar as a non-voting member of the budget committee.

Motion: Carries

8-1 CFS PROXY APPOINTMENT (Taya)

The CFS AGM will be happening in November. According to CFS By-Laws, we have to make motion to approve and appoint those proxies and when approval is obtained, the wordings are sent to CFS.

Motion: Taya: "I move to appoint Tanvir Singh of Kwantlen Student Association (Local 26) as proxy for the UPEI Student Union at the opening plenary of the 36th Annual National General Meeting of the Canadian Federation of Students on November 17th, 2017."

Motion: Carried

Motion: Taya: “I move to appoint Melle Van Ameron of Laurentian Students’ Union (Local 111) as proxy for the UPEI Student Union at the closing plenary of the 36th Annual National General Meeting of the Canadian Federation of Students on November 20th, 2017.”

Motion: carried

9-1 2000+ EXPENDITURES (Will)

The Wave Sept Report 17-18 WM				
Revenue:				
	Food Sales	\$12,640		
	Liquor Sales	\$11,242		
Total Revenue			\$23,882.12	
Cost of Goods Sold:				
	Food Sales	\$13,926		
	Liquor Sales	\$6,659		
Total Cost of Goods Sold			\$20,584.76	
Gross Margin			\$3,297.36	
Operating Expenses:				
	Wages		\$15,535	
	Materials / Supplies		\$2,621	
	Internet / Cable		\$615	
	Miscellaneous Expences		\$352	
	Entertainment		\$815	
	Repairs		\$0	
	Equipment		\$479	
	Clothing		\$701	
	Bank Charges		\$200	
Total Operating Expenses			\$21,319	
Net Income			-\$18,021.85	
	New Menu		\$7,000	
	Depreation		\$1,166.67	\$0.00
			6017.74	
	New plates		\$6,017.74	
	Depreation		\$1,002.96	

The Wave Sept Report					
Year over Year					
			17-18	16-17	Difference
Revenue					\$0
	Food Sales:		\$12,640	\$7,898	\$4,742
	Liquor Sales:		\$11,242	\$13,518	(\$2,276)
Total Revenue			\$23,882	\$21,416	\$2,466
Cost of Goods Sold:					
	Food Cost		\$13,926	\$6,322	\$7,604
	Liquor Cost		\$6,659	\$9,605	(\$2,946)
Total Cost of Goods Sold			\$20,585	\$15,926	\$4,658
Gross Margin			\$3,297	\$5,490	(\$2,193)
Operating Expenses:					
	Wages		\$15,535	\$10,570	\$4,965
	Materials / Supplies		\$2,621	\$1,069	\$1,552
	Internet / Cable		\$615	\$1,903	(\$1,288)
	Miscellaneous Expences		\$352	\$825	(\$473)
	Entertainment		\$815	\$939	(\$124)
	Repairs		\$0	\$473	(\$473)
	Clothing		\$701	\$0	
	Bank Charges		\$200	\$0	
	Equipment		\$479	\$269	\$210
					\$0
Total Operating Expenses:			\$21,319	\$16,048	
Net Income:			(\$18,022)	(\$10,558)	
By William McGuigan					
Capital Cost Equipment:					
	New Menu		\$7,000		
	Depreation		\$1,166.67	\$0.00	
			6017.74		
	New plates		\$6,017.74		

	Depreation	\$1,002.96				

Mickey's Place Sept Report						
Year over Year						
			17-18	16-17		Difference
Revenue			\$5,640	\$5,150		\$490
Cost of Goods Sold:						
	Coffee:		\$2,668	\$3,690		(\$1,022)
	Materials & Supplies:		\$3,071	\$1,544		\$1,527
Total Cost of Goods Sold			\$5,739	\$5,234		\$505
Gross Margin			(\$98)	(\$83)		(\$15)
Operating Expenses:						
	Wages:		\$2,951	\$1,955		\$996
	Internet/Phone:		\$195	\$388		(\$194)
	Bank Charges:		\$62	\$118		(\$56)
	Repairs:		\$83			\$83
	Misc:					\$0
						\$0
Total Operating Expenses:			\$3,290	\$2,461		
Net Income:			(\$3,388)	(\$2,545)		
By William McGuigan						
Capital Cost Equipment:						
	Coffee Grinder		\$1,214			
	Coffee Brewer			\$2,044.40		
	Depreation		\$202.33	\$340.73		

Motion: Megan: To have a recess for 10 minutes

Motion: Carries

Meeting was brought back to session at 8.54pm.

10-1 SOCIETY RATIFICATIONS (Megan)

Motion: Megan: To ratify Blood Club, UPEI Chapter, Muslims Students Association

Motion: Carries

11-1 NEW BUSINESS

No new business was declared.

12-1 ADJOURNMENT

Motion: Hammad: To adjourn the meeting.

Motion: Carries

The meeting was adjourned at 9.07pm.