



*UNIVERSITY OF PRINCE EDWARD ISLAND STUDENT UNION  
MINUTES-EIGHTH MEETING  
STUDENT COUNCIL  
January 15<sup>th</sup>, 2012*

The eighth meeting of the Student Council of the University of Prince Edward Island Student Union was held January 15<sup>th</sup>, 2012. Minutes were taken by Sarah Marie Lavers. The meeting was called to order at [TIME] by Chair of Council, Ashton Arsenault.

**PRESENT:**

Chelsea Merry  
Sara Reeves  
Shelby Russell  
Heather Wotton  
Travis Gordon  
Amanda Johnson  
Natalie Doyle  
Bob Deziel

Nicole Lane  
Michelle MacDougald  
Emiley MacKinnon  
Anastasia Smallwood  
Donald Buchanan  
Kyle MacNeill  
Samuel Rayner  
Jessica Willis

Rob Livingstone  
Jon Millington  
Jeff MacDougald  
Tyler Palmer

**ABSENT:**

David Parker  
Tyler MacNeill

Amy Wilson  
Aondo Fredrick

Jeff McGuigan

**ALSO PRESENT:**

Sarah Marie Lavers  
Ashton Arsenault  
Kate VanGerven

Emma MacPhail  
Dave MacLean



1-1 CALL TO ORDER: The meeting was called to order at 7:02 pm.

2-1 APPROVAL OF THE AGENDA: Agenda was approved with modifications.

3-1 APPROVAL OF THE MINUTES: Minutes were approved.

## REPORTS

### 4-1 PRESIDENT

Welcome back everyone, I hope your Holidays all went well and that you are settling back into the routine of the semester fairly well.

One thing that Kate and I have been involved with over the course of the first semester and will continue to be a part of is the University's strategic planning exercise. Last weekend we were both able to attend a day and a half long retreat dedicated solely to this activity. The weekend was spent identifying UPEI's strengths and determining which of these will be used as platforms from which to launch our priorities for the next several years. The process is planning to go public in some way shape or form in the next couple of weeks, and I expect that the steering committee will be seeking your and other students input on what they have come up with to date. I encourage you all to get involved with this process as it will help to guide the future direction of UPEI in the years to come.

Other activities that have occupied my time since returning in the new year have been meetings of both the policy committee and the graduate student committee. In these meetings we were able to come up with some policy that will be presented to you later this evening as well as fund some requests for funding from several graduate students.

One thing that I would like to touch on that always comes up quickly in the second semester is the Spring General Election. I would encourage all councillors who would like to return to council next year to pick up a nomination form and run again for their position or perhaps a different position. I would also encourage you to spread the word within your constituencies that the election is coming up and how to get involved if they wish to do so. If you or anyone you know would like to find out more information about any of the positions on council I know that I and the other executive would be more than happy to speak to you about what they are like.

Finally I would like to mention the great response we had to our press release last week and thank all of you for helping propagate that message. I am going to leave it at that, as I promised Josh I would let him report on the details of the status of the George Coles Graduate Scholarships.

### 4-2 EXECUTIVE VP

Hi Everyone,

I started off the semester by meeting with Tomomi from the Buddy Program again to map out the second semester and figure out what we were going to do about the assistant coordinator position. We planned out the next few months included hiring board dates for the next round of coordinators, which will be chosen by the start

of March. As for the assistant coordinator position, last week we appointed Ali Younis to sit as assistant coordinator until the end of March. The saga of the search for a new assistant buddy coordinator, which began when Jon Millington left to take over as VPA, went much longer than it should have due to an unsuccessful original hiring board which yielded no qualified candidates, followed by Christmas break. After the unsuccessful hiring board in November the Buddy Program Advisory Board gave us permission to appoint someone, which ended up being Ali Younis.

A couple of weeks ago we started hearing some murmurs from fourth year students that they were worried about whether or not the George Coles Graduate Bursary, as promised by the Liberals in the fall election, would come this year. This prompted me to call innovation and advanced learning to ask what the deal was with the bursary and whether or not current fourth year students would get it, as was promised. After being shuffled around through a few departments I finally got an answer, which was something along the lines of “We are currently reviewing the timeline for the bursary’s implementation. As information becomes available it will be made known to the public”. Considering the amazing vagueness of this response the executive decided that this was worthy of bringing to the media in hopes of putting the pressure on the liberals to come through with their promise. With the help of the exec I put together a press release which gained an instant response from CBC, prompting them to come and interview Rob about the issue. We were very happy to find out on Friday afternoon that the bursary had already begun to be deposited into 4<sup>th</sup> year students’ student accounts. The next step will come next week when we try to figure out who qualifies for the bursary and how they get it.

Nothing terribly interesting happened at last week’s ARPC meeting, so I’ll leave those details to Bob again for this week. I’ll leave senate report for our senate reps but will mention that I appointed former councilor Danielle MacDonald to the senate committee on the enhancement of teaching, a committee which Kate and Rob also sit on.

Lastly I sent out a request for nominations for the Faculty of the Year and Staff of the Year awards via Kate in last week’s Student Union Update. Nominations can be sent to me and the details on deadlines and nomination guidelines can be found in the update. If any of you feel strongly that a certain staff or faculty member deserves one of these awards, please talk to me after the meeting or send nominations my way. I would like to have as many submissions as is possible.

#### 4-3 VP ACTIVITIES

Hello everyone,

I hope everyone had a good break, but we’re right back into the swing of things. Last Friday we had Back to School Pub. It was considerable less well attended than we would have hoped, but everyone there had a good time, and we got a good amount of feedback as to why there it was as poorly attended as it was. Comedy Records were here on Thursday, and were hilarious. This weekend we had Bar Wars end off at The Wave on Friday, and a Dry Trivia last night. The Cage Crew has started up again, and is still down at The Wave celebrating our wins today.

I’ve been keeping busy since the break getting things going for Winter Carnival, which will be taking place the last week of January, and will see us playing host to The Trews on the 25th, and The Mellotones on the 28th. I’ve been meeting with various societies to get them involved (engineering, SIS, athletics). If anyone is interested in helping out, Kate and I have already gotten members of our committees involved, but we’re also

putting out the call to students at large, so if anyone else is interested in lending a hand, it would be much appreciated!

#### 4-4 VP FINANCE

Welcome back!

I've got lots of fun stuff to present to you guys tonight so I'll make the short so we can get on with the meeting. Christmas break was good but I'm happy to be back. Since we last saw each other I received and reviewed the RFP responses, got caught up on the bank reconciliations and posted the budget online. I also finished up my smoothie kiosk document, scanned a bunch of old financial statements, met with Heather and Melissa to discuss up to date sales information and am currently trying to find a time for my committee to meet this semester but I'm still waiting to hear from one member.

#### 4-5 VP COMMUNICATIONS

Hi everybody.

Exciting news for you this evening. As you know, one of my biggest projects this year has been to overhaul our Student Union website which is a little bland at the moment. Before Christmas break, we left a mess of ideas and information with one of the designers at Integrated Communications and he's come up with some pretty exciting mock-ups for the new Student Union website. I've been working with Craig, the designer, and Shawn, the man who builds the actual site to make sure all the necessary information is included as well as where it needs to be in order to make it easily accessible.

In redesigning the website, it became more and more apparent that our current Student Union logo would not fit with the new website design. In my opinion, building a design around our current logo would be a waste of time and money and it likely wouldn't be very attractive. With this being said, Craig at IC has put together a couple versions of a potentially new logo, which would be a large part of an entire re-branding process for the Student Union. All of these mockups and more information will be presented to you at our next council meeting for discussion.

We've got an election information session planned for this Thursday evening for residence students. This is in partnership with the RLA's in Bernardine and Andrew Hall and any councilors who would like to attend to answer questions for those students who may be interested in running for a position are more than welcome, please just let me know and I'll give you some more details. Jon and I have also been talking with Tracey Comeau from the Department of Advancement about her facilitating a Fundraising/Money Workshop for our societies and clubs. Most of them have expressed a huge interest in a workshop like this so I'll let you know how it turns out.

In other news, I've been working with the Diversity Week Planning Committee as well as the group of people responsible for Winter Carnival and they're both sure to be great. The Annual Report is also well on its way in terms of collecting information and you should see it completed and printed by late February, early March.

Also, I need to speak to Kyle, Tyler and Sara for a few minutes after tonight's meeting so please stick around.

#### 4-6 SENATE

##### Senate Report for December 2, 2011

There were discussions concerning changing the current way Senate committees are arranged to possibly get rid of some committees that don't often meet and combine their duties with other committees

There was going to be a discussion about the summary report on Global Issues, however it was pushed back to March. It is getting sent to ARPC to discuss, and then will return to Senate. A lot of the Senate seemed ready to discuss it now, but the official review of the course is set for 2012 and they want ALL the information before having a full discussion on the course.

The President reported on his meeting with federal finance minister, Jim Flaherty, and others to discuss the federal budget. He was pleased with the discussion around the budget and stressed the importance of investing in the future through youth, innovation, and research.

The President also gave an overview of his 10-day trip to China with the premier and some others from the province. He had a lot of productive meetings with presidents of our current partner universities and was able to work towards setting up some new partnerships as well. He mentioned that there are not many students taking advantage of the agreements with the partner schools that he talked to. However, he was able to set up an agreement that would have 5 UPEI students be able to attend Hong Kong University next year to study or do research.

Alan Duncan, the Dean of Business, gave an update on the School of Business. Some of the successes that he mentioned were the recent win by the case competition team in Hong Kong, the CMA accreditation, and the first round of MBA graduates last year. He credited much of the success the school achieves to the faculty and the low student to teacher ration. Some of the challenges he said the school faces are faculty burnout, keeping class sizes small, and integrating international students.

##### Senate Report for January 13, 2012

The president wanted the senates' opinion on taking the currently unfilled executive director of student affairs position and making it into vice president student affairs position, to be filled as soon as possible. This position would look after the registrar's office, student services, the Webster center, as well as the fitness center. The main issues he wants to address with this position are recruitment, lack of student life on campus after 5 o'clock, and the fact that the residences close during the holidays, which is a big concern when recruiting international students.

Dr. Christian Lacroix, the Dean of Science, gave a presentation on the faculty of science. One the things he talked about were the additions of new programs, like the kinesiology program, to the already large number of undergrad courses the faculty of science offers. He also talked about the research opportunities offered and how he wants to expand on these. One of the challenges he noted was that class sizes in first year science courses are

large, but he noted that they do decrease quite a bit as the courses become more specialized in later years of study.

#### 4-6 BOARD OF GOVERNORS

The president discussed the success of his trip to China and that the relationship between our University and those in China had been bettered thus creating more opportunities for exchanges between students. A contract was signed with a university in Hong Kong, which will allow 5 UPEI undergraduate students to work on research in Hong Kong over the summer, this would be funded. The president mentioned some highlight of his trip, including socializing with internationals student haven been an international student himself.

Development Fundraising, and External relations committee have been focused on implementing a Brand architecture plan, a visual identity for the university which would help with the brand recognition issues, the visual identity/brand would be available to clubs and societies if they complied with the guidelines set in place by the committee.

The finance committee discussed the overall good fiscal year that the university had. Renovations on the following building, Dalton and Steel are currently being discussed. The title of VP of finance and facilities was changed to VP administration of finance.

#### 4-7 OMBUDSMAN

Not in attendance.

#### 4-8 GSR

Nothing to report.

#### 4-9 FACULTIES/GROUPS

##### 4-9-1 ARTS

The History Society is hosting an abstract writing workshop Monday January 16th at 2:00pm for people interested in going to the AUUHCC (Atlantic University Undergraduate History and Classics Conference)

The history society is also trying to get a team for the dodge ball tournament. (hosted by the Education Students)

The Soc/Anth Society decided on a date for our Pubcrawl (February 17th, 2012), and is discussing the lineup. The group talked further about the Book Sale that they are doing in conjunction with the Robertson Library. Several students will be helping organize the books this Saturday. Posters are being put up both on and off campus.



Last week it was arranged to have a graduate student come in and talk to students who are interested in grad school. This session went really well and notes will soon be posted on the Soc/Anth society facebook group. They discussed restarting their “Prof Talks”. Professors from the department having been joining in meetings and talking about their experiences in grad school and the field, and their research, etc. The student have expressed an interest in having more professors join.

#### 4-9-2 BUSINESS

Nothing to report.

#### 4-9-3 SCIENCE

Bar wars was a success with 350 shirts sold. Bio society and physics society are having a bowling night this Friday for the Duffy cup. Also, pre-vet society has a new executive.

#### 4-9-4 NURSING

Nothing to report.

#### 4-9-5 AVC

Jan 17 is dress as your favorite animal day. Trivia hosted at the Globe was a successful fundraiser for the class of 2013. AOW: Warthog.

#### 4-9-6 INTERNATIONAL

Not in attendance.

#### 4-9-7 ACCESSIBILITY

Accessibility committee met on Jan 13 and the SU Accessibility’s rep position now has a permanent set on it.

There was an update on “The plan for inclusion” by Greg Clayton. The plan is in year 4 of 7 and all buildings are on schedule with the plan. There are only two projects left on the plan and they involve making the chaplaincy center and Dalton weal char Accessible. Dalton was originally schedule to be dealt with over the next two years (2012-13) and the chaplaincy center would be last (2014) but due to other renovations and changes with the chaplaincy center the schedule has been changed, the chaplaincy center will go first (2012) and then Dalton hall (2013-14). It was also noted that the university president is not happy with Dalton hall.

The demographics of the Webster center and students using access ability services was disgust and it looks like a significant increases is expected in the near future of students with learning disabilities. This is because of increasing awareness and support for learning disabilities in the public school systems. The Webster center is currently surpassing its capacity and will need to come up with a plan to expand. The access ability services office in the Webster center is also willing to give up the list of student ID# for students using its services to computer services for use as a voter list for the position of Accessibilities rep. this will make it possible to make the voter accessibilities rep position elected as opposed to appointed like it has been in the past.

Its was also requested that the SU look in to excepting a Disability lens and the accessibilities rep will bright further details about what this initials after the required policy changes regarding the new voter list.

#### 4-9-8 RESIDENCE

Hey Councillors,

Good to see everyone back, and I hope everyone had a good Christmas Break! So starting back at school, everyone in all three residences moved back in. Some people moved out, while others switched rooms, and changed roommates. Everyone seems to be back into the routine of things now.

As for events, Bernadine Hall had a Plaid Party last night, January 14th, which was well attended. Everyone seemed to be having a good time. It seems as though everyone in residence enjoyed the Poster Fair this past week, many buying new additions to decorate and personalize their rooms. Also, the people who attended the event at the Wave, said they had a good time! Trivia that was also held on January 14th, was also really enjoyed by students in residence! Koodos to all who helped plan and make these events possible!

Andrew Hall Executive met this week to put some plans into action for the Winter Carnival Week. The RLA's are also looking at extended winter carnival into the Residence's Frost Week, which is tentatively set for the week of the 29th to February 3rd. We are looking at having some movie nights, some outdoor activities, and a possibly a Winter Masquerade at the end of the week. We are looking into have a mass Residence Executive Meeting to put some confirmed planning into action! I will keep you updated!

#### 4-9-10 EDUCATION

- 2nd year education students will be attending a job fair @ UNB on January 26th.
- Education society is having their final pub crawl for the semester on January 27th.
- SIE is hosting a Dodge-ball Fundraiser @ the UPEI Sports Center on January 22nd.

#### 4-9-11 FIRST YEAR

Dry trivia was well attended last night, with over 65 in attendance. Most being first-years, the event was definitely a success in the eyes of Anastasia, our NSO coordinator. Kudos to Student Services and Anastasia for planning! We will definitely be having another one of these, along with other NSO events.

#### 4-10 EXECUTIVE COMMITTEES

##### 4-10-1 PRESIDENT'S COMMITTEE

Please refer to policy committee.

##### 4-10-2 EXECUTIVE VP'S COMMITTEE

Nothing to report.

##### 4-10-3 VP COMMUNICATION'S COMMITTEE

- Promotion Ideas for the election i.e. Videos
- Discussed the upcoming Winter Carnival and promotional ideas
- Promotion Ideas for the Kiosk
- Cut and drew on leaves promoting the Refill cost of "Bring Your own Mug" at Mickey's Place
- Over the past few weeks discussed a layout for a menu of the Smoothie & Sandwich Kiosk to be handed out to departments.
- We are handing out Hot Choco. this week in promotion of the upcoming Winter Carnival

##### 4-10-4 VP FINANCE'S COMMITTEE

Nothing to report.

##### 4-10-5 VP ACTIVITIES' COMMITTEE

We've had a couple of meetings since second semester began. But we are also currently trying to find a new meeting time for this semester. Sara has taken on the role of getting the movies for Movie night at the wave, which is every Thursday from 5-7. What Movie is this week? Also, we're in the process of brainstorming ideas for Winter Carnival. Also Shelby and I will be working with Kate on the VP Activities role video.

#### 5-1 POLICY COMMITTEE

**Motion:** Livingstone/Coles; To have the presented constitutional amendments go forward as a referendum question in the Spring General Election. The changes are as follows:

##### Article VI -- UPEI SU COUNCIL

A The governing body of the UPEI SU Council, herein referred to as Council. The Council shall consist of:

- 1 The five Executive Members of the UPEI SU, three of whom shall be elected in the Spring General Election.
- 2 Three Undergraduate Senate Representatives and one Graduate Student Senate Representative, elected to Council in the Spring General Election.
- 3 One (1) Board of Governors Representative to be elected to Council in the Spring General Election.
- 4 One (1) elected Representative for every ~~two hundred (200)~~five hundred (500) students in each respective faculty or school to be elected in the Spring General Election, with the exception of Education which will be elected in the Fall General Election. If the number of students in a faculty or school exceeds the ~~two hundred five hundred~~ to one ratio (~~200~~500:1) by at least fifty per cent (50%) of the ~~two hundred five hundred~~, that faculty or school shall be granted one (1) additional elected representative.

**Amendment:** Deziel/MacNeill; To change the current wording of the proposed motion to 400:1 from 500:1.

#### Article VI -- UPEI SU COUNCIL

A The governing body of the UPEI SU Council, herein referred to as Council. The Council shall consist of:

- 1 The five Executive Members of the UPEI SU, three of whom shall be elected in the Spring General Election.
- 2 Three Undergraduate Senate Representatives and one Graduate Student Senate Representative, elected to Council in the Spring General Election.
- 3 One (1) Board of Governors Representative to be elected to Council in the Spring General Election.
- 4 One (1) elected Representative for every ~~two hundred (200)~~four hundred (400) students in each respective faculty or school to be elected in the Spring General Election, with the exception of Education which will be elected in the Fall General Election. If the number of students in a faculty or school exceeds the ~~two hundred four hundred~~ to one ratio (~~200~~400:1) by at least fifty per cent (50%) of the ~~two hundred four hundred~~, that faculty or school shall be granted one (1) additional elected representative.

\*Note: 13 in favour, 7 against.

**Amendment:** *Carried*  
**Motion:** *Carried*

**Motion:** Livingstone/Deziel; To approve the following additions to the executive by-law of the UPEISU as presented:

#### I GENERAL DUTIES AND RESPONSIBILITIES

1. All Executive Committee members must be enrolled in full-time classes and pay full-time student fees and be recognized by Council as an active member of the Student Union as per the UPEI SU Constitution, Article IV.
2. The Executive Committee Members shall be:
  - A. President
  - B. Executive Vice President
  - C. Vice President Activities
  - D. Vice President Finance
  - E. Vice President Communications
2. The Executive Committee (Executive) shall receive, budget, administer, and have audited, all monies, properties, and securities of whatever nature that may be placed in the custody of, or that may become, the property of the University of Prince Edward Island Student Union (UPEI SU).
3.
  - A. The Executive Vice President, Vice President Communications, and the Vice President Finance shall maintain no less than fifteen (15) scheduled office hours per week during the Academic Year.
  - B. The Vice President Activities shall maintain no less than twenty (20) scheduled office hours per week during the Academic Year.
  - C. The President shall maintain no less than twenty-five (25) scheduled office hours per week during the Academic Year.
  - D. The President and Vice-President Activities shall maintain no less than thirty-five (35) daytime office hours, Monday-Friday during the summer months (May-August).

**Motion:** *Carried*

**Motion:** Livingstone/Deziel; To approve the following additions to the policy manual of the UPEISU as presented:

~~OCTOBER 2010~~ JANUARY 2012    806    TRAVEL

1. Meal per diem fifty dollars (\$50.00)
  - \$15.00 Breakfast
  - \$15.00 Lunch
  - \$20.00 Dinner
2. Mileage at a rate of forty-four cents (\$0.44) per kilometre.
3. Miscellaneous expenses will be reimbursed upon presentation of receipts and approval of expenses by Executive Committee.
4. Undocumented miscellaneous expenses will be reimbursed to a maximum of twenty dollars (\$25.00) per day, upon presentation of the rationale for said expenses in writing to the Executive Committee and approval of said rationale by Executive Committee.
5. All reimbursements must be reported to council in the Vice-President Finance's Executive Report.
6. In the need of renting a vehicle for UPEISU business, all efforts must be made to ensure that the most fuel efficient vehicle for the task at hand is acquired.

**Motion:** *Carried*

## 5-2 HIRING BOARD

**Motion:** Livingstone/Merry; To limit the hiring board for the Admin Assistant to a reasonable number from 8 to 4 (President, another VP, General Manager and 1 councillor).

**Motion:** *Carried*

## 5-3 RFP

**Motion:** MacPhail/Lane; To approve going ahead with an Organizational Structure/Human Resources Strategy Review to be preformed by Streamline Consulting.

**Motion:** *Carried*

## 5-4 SPRING ELECTION

**Motion:** Gordon/Livingstone; To refer the incident of a councillor being elected in one faculty and switching majors into another to policy committee.

**Motion:** *Carried*

## 5-5 END OF THE YEAR BANQUET

## 5-6 FINANCIAL STATEMENT

**Motion:** MacPhail/Millington; To accept financial statements as presented (See Financial Statements on UPEISU website).

**Motion:** *Carried*

## 5-7 2000+ EXPENDITURES

## 5-8 APPROVE NEW SUB ORGANIZATIONS

**Motion:** Millington/MacNeill; To approve new clubs as presented:

- UPEI Chess Club
- The UPEI Chinese Knot Club-Overseas Chinese Student Association
- UPEI Dance Collaborative
- UPEI Syncro Club
- UPEI Athletics and Recreation
- Island Studies Student Association
- Game!

**Motion:** *Carried*

## 6-1 CADRE BUSINESS MANAGER

**Motion:** MacPhail/Deziel; To change the Cadres business manager's commission from 10 percent to 15 percent and to create a commission of 20% for an extra ad person for this semester only without salary.

**Amendment:** MacNeill/MacDougald; To make the motion two separate motions.

**Amendment:** *Carried*

**Amended Motion:** MacPhail/Deziel; To change the Cadre's Business Manager's commission from 10 percent to 15 percent.

**Motion:** *Carried*

**Amended Motion:** MacPhail/Coles; To create a commission of 20% for an extra ad person for this semester only without salary.

**Motion:** *Carried*

#### 6-2 CADRE ADVERTISEMENTS

**Motion:** Gordon/MacDougald; To refer the issue of competing bars in the Cadre to the policy committee.

**Amendment:** Palmer/Deziel; To make the motion any advertisements that compete with businesses from the Student Union be referred to the policy committee.

\*Note: Travis Gordon abstained.

**Amendment:** *Carried*

**Motion:** *Carried*

#### 7-1 ADJOURNMENT

**Coles/Buchanan:** To adjourn the meeting.

**Motion:** *Carried*

The meeting was adjourned at 9:04 pm.

President's Signature: \_\_\_\_\_

Chair of Council's Signature: \_\_\_\_\_

