



*UNIVERSITY OF PRINCE EDWARD ISLAND STUDENT UNION
MINUTES-MEETING ELEVEN MEETING
STUDENT COUNCIL
March 10th, 2013*

The eleventh meeting of the Student Council of the University of Prince Edward Island Student Union was held March 10th, 2013. Minutes were taken by Sarah Marie Lavers. The meeting was called to order at 7:07 pm by Chair of Council, Alex Heighinton.

PRESENT:

Kate VanGerven
Danielle MacDonald
Jon Millington
Anastasia Smallwood
Matt McInnis
Bob Deziel
Justin Lank
Logan MacKinnon
Sara Reeves

Michelle MacDougald
Shelby Russell
Matthew Rice
Amanda Johnston
Heather Wotton
Amy Doyle
Sarah Herbert
Mark Scott
Kylie Ford

Travis Gordon
Donald Buchanan

ABSENT:

Lucas MacArthur
Emiley MacKinnon

Oliver Bork
Robyn Christianson
Edmond Yang

David MacLean
Chelsea Merry

ALSO PRESENT:

Alex Heighinton
Sarah Marie Lavers
Daniel MacDonald

Katie O'Blenis
Alex Johnston (Cadre Rep.)



1-1 CALL TO ORDER: The meeting was called to order at 7:07 pm.

2-1 APPROVAL OF THE AGENDA: Agenda was approved with modifications.

3-1 APPROVAL OF THE MINUTES: Minutes were moved to next meeting to be approved.

REPORTS

4-1 PRESIDENT

Strategy Day for Wave & Kiosks

After the removal of our Operations Manager, the Executive Committee invited our cooks, our Kiosk Supervisor, and our Bar Manager to sit down with us for a half day and discuss next steps. It was a very successful conversation, and we left the meeting with the understanding that our Food & Beverage staff would combine their suggestions to make this semester as profitable as they can and set us up for a great next year.

SU Budget Committee

Daniel, Melissa and I have been meeting every two weeks or so to discuss our upcoming budget. We've identified a few key areas we'd like to change, or adjust, or eliminate without touching critical line items such as student funding, professional development, or businesses.

Policy Working Group

Policy Working Group has met twice since our last council meeting, and we're bringing forward a few very interesting changes.

Textbook Working Group

The textbook working group is a committee of sorts that Danielle and I are a part of. At this point, I'm working with the E-learning Instructional Designer – Daniel Lynds - to prepare a "Best Practices" document to distribute to faculty. It will include the real cost of a first year student in each different faculty, as well as tips to finding the same textbook information online for free or at a limited cost. The intent of this working group is to identify alternatives methods of providing information to students, and at this point it's primarily the first year courses we're targeting. I'm hoping to send this document out to all of you within the next two weeks, so stay tuned.

Registrar Review Committee

The Registrar, Kathy Keilly, is on a 5 year term that is set to expire this year. Historically, the person in the position is renewed after a very casual conversation with the President of the University. However, Alaa felt like it was important to establish a process that was open and a little more formal. I was asked to participate as someone who deals closely with the Registrar and was more than happy to volunteer my time.

Anastasia time

Anastasia and I met for the first time this past Monday to identify the areas she needed help with during transition. I've asked her to be part of the planning team for incoming/outgoing executive transition week and so she will be working with Melissa and me on that.

Ken Steele day

I spent almost a full day this past Tuesday in workshops with Ken Steele, educational consultant and co-founder of Academia Top 10. The morning workshop was with the Extended Senior Management team of the University and focused on Communications & Branding, while the afternoon workshop was about recruitment. It was a fascinating day and I hope to see the University planning more "think tank" days like this, because it encourages open dialogue on campus which will be important as we go through the next few difficult financial years.

Peace Pole Dedication

Melissa and I attended the unveiling of UPEI's first Peace Pole on Wednesday of this past week. For those of you who aren't aware of this, fundraising for the Peace Pole was part of a sociology/anthropology student's directed studies project and has sparked a series of other like-minded initiatives. The Student Union was presented with a mini Peace Pole for our reception desk.

Senate

I'll leave the Senate report to our student senators.

Board of Governors

The Board of Governors hasn't met since our last council meeting, although there will be two Board committee meetings in the week coming up.

4-2 EXECUTIVE VP

Hey Council!

These past two weeks have flown by. I have a meeting with Sean Casey this coming week, but other than that, lobbying efforts have been pretty quiet these past two weeks. We are waiting for the budget to drop at the end of the month. Once we have more information, the executive lead by Kate will be sitting with the President of UPEI to assess our circumstances and talk through any possible changes that may affect the pocket of our students.

UPEI Senate met this past Friday, March 8th. You will get a full preview of the short and exciting meeting from our Senate representatives.

Buddy program updates will be coming to you when I am back from Vancouver. I am working in partnership with Dean of Business, Alan Duncan, to ensure the program continues to grow to its full potential.

Kate and I have booked our tickets to the CASA-AGM and will be traveling the week after next. I will apologize in advance as I will not be at our next council meeting, but I will be send a full report to Alex and hopefully avoid another Skype incident.

There are a few job description changes that are being made to the Executive By-Laws which will come to you next council meeting. Until then, you will notice that it is my responsibility to coordinate the selection of, the Faculty of the Year, the Staff of the Year and/or the UPEI SU Honourary Member Award. We as an executive have decided to give that to the President and you will see that she is advertising for those nominations now. Please take some time to consider your recommendations for this award.

Thank you.

4-3 VP ACTIVITIES

No report submitted.

4-4 VP FINANCE

Report to Council:

The Vice President Finance shall:

Attend Executive Meetings as a voting member:

I've attended all Executive Meetings since our last Council Meeting.

Ensure that the financial records of the UPEI SU are properly kept:

The budget committee is halfway done the new SU budget. It is going well so far and we should be done after our next meeting. The Campus Trust is putting out a request for proposals to other service providers to manage our insurance trust. This is just to make sure that we are getting the best value for our (your) money.

Be responsible for keeping the Executive Committee informed of all issues which pertain to the finances of the UPEI SU:

I've done this.

Present financial reports as required by Council and to the members of the UPEI SU:

I will be presenting the completed proposal for streamlining our business operations at the March 24th council meeting. When the budget is drafted, I will be presenting it, and a report on current salary structures to council.

Receive and present to Council any requests for funding or donations as decided by the Executive:

The VPF Executive Committee approved all of the funding requests from the last meeting and one funding request that came up during the interim for \$250.00. There is \$250.00 remaining in the Undergraduate Student Funding line item.

Oversee the operations of the UPEI SU Student Newspaper:

The Cadre is doing extremely well. Current website views are actually up over last semesters numbers even though fewer stories are going online.

The Wave

I spoke to Alan Duncan, the Dean of Business, and we discussed the idea of binding incentives. We came to the conclusion that we might be rewarding the wrong things by simply tying net profit to cash reward. So, to make sure that it is done properly, I will be meeting with Blake Jelly and Wendy Carroll who are experts in this field.

4-5 VP COMMUNICATIONS

Hello Council!

Sorry I'm not sitting in front of you tonight, but I'm rather stressed while preparing for my Social Work interview and test for St. Thomas tomorrow. Don't worry though; I still made a lovely report for all of you!

The Vice President Communications shall:

A. Be appointed upon the recommendation of Hiring Board;

- Done

B. Attend Council meetings as a non-voting member;

- With the exception of tonight I have not missed a meeting.

C. Attend Executive meetings as a voting member;

- Done

D. Assume responsibility for all communications-related matters of the UPEISU; however, the President is the Chief Spokesperson of the student union;

- Thursday our latest SU Update email went out. I compiled all of the information I received from different people across campus and included it.

- Between me and my committee the calendar for March has been put out for both The Wave and the SU/Student Affairs Calendar. The big calendars that are downstairs were put up on March 1st, as well as the online Wave calendar on our Facebook. Lucas also took copies of the calendar and did mail drops in Brown's court.

- It was really great to see so many people sharing the calendar from the Wave Facebook page!

E. Be responsible for the UPEISU website and all social media outlets;

- Facebook: Our activity on Facebook is going really well. Lots of people are engaged in the various events and are asking questions and posting things which is great to see. As an overview for the year thus far, our Facebook page has gained 194 new likes.
- Twitter: Our Twitter page has also been climbing we've had 13 followers since our last meeting, 39 retweets and 23 mentions. As an overview for the year thus far, we've gained 416 new followers.
- The website has remained pretty much the same. I added the new Beach Blast Video to the homepage as well as the sign-up sheet for Beach Blast and also posted all of the job positions available for the 2013-2014 year.

F. Be responsible for producing media releases, internal communications, and general information reports about the student union's activities. When appropriate, information will be distributed on campus and to local, provincial, and national media;

- I made up invitations to our AGM on Tuesday to be delivered around campus. They're similar to the little invitations that we handed out for Education Week.

G. Be responsible for maintaining a comprehensive calendar of events offered by the UPEISU;

- See section D

H. Provide a channel for, and solicit student input into all of the UPEISU's services: Nexus Yearbook, Cadre, The Wave, Entertainment, Mickey's Place, etc.;

- Facebook, Twitter, Youtube, Website already mentioned.

I. Assume responsibility for the UPEISU's brand, its image, and its visibility on and off campus,

- This is ongoing throughout the year.

J. Maintain contact with the University of Prince Edward Island's Communications/ Media Relations Department, and with external media groups;

- Mental Health Awareness Week is coming up on March 11-15. Jon and I (more so Jon) have been involved in the planning of this. The schedule for the week went out in the update email and I've also been working on a video for Mental Health Awareness that will be launched at some point during the week. The video was able to get lots of students involved and was really fun to do.

K. Oversee the operations of the UPEI Nexus Yearbook;

- Rachel and the rest of her crew are doing their thing as per usual!

L. Be responsible for community relations within Charlottetown, and;

- Nothing much has come up outside of the University since our last meeting.

M. Perform other duties as required.

- Jon and I shopped on Tuesday and bought 60+ water guns and a few hundred glow sticks for Beach Blast.
 - I help Jon move tables and chairs out of the Student Centre.
 - I used my super strong arms to shovel sand into MacMillan Hall (I tried my best).
- Kendra and I made the pretty Beach Blast sign that is in the hallway above Mickey's Place.

4-6 SENATE

Senate met on March 8th and the meeting had only two agenda items, with the Presidents Report and several reports including Nominating Committee and Curriculum Reports. A scheduled Senate Committee on the Enhancement of Teaching Report was post-phoned due to a representative from the committee not being in attendance at senate. In his report the President reintroduced the topic of the President of the Faculty Association serving on senate. This motion had been a large part of the previous senate meetings due in part to the working definition of "serve". Dean Desserud was tasked to define the word serve as it pertains to the university policies and acts. His conclusion as related to the President of the Faculty Association attending senate meetings is as follows. The President of the Faculty Association shall serve in a non-member/non-voting, capacity on the University of President Edward Island Senate until such time as an ex officio position is established for the Faculty Association Member. The vote was unanimous and the motion approved.

4-6 BOARD OF GOVERNORS

Nothing to report.

4-7 OMBUDSMAN

Nothing to report.

4-8 GSR

Nothing to report.

4-9 FACULTIES/GROUPS

4-9-1 ARTS

I've had complaints about the student email does not support Internet Explorer. They don't think they should have to download a new browser to use all features of their email.

Unrelated to my faculty, but still a complaint from my constituents.. There are no tampon machines in the bathrooms of Main?

4-9-2 BUSINESS

- Business society rocked the luncheon; it was a great success!
- The Atlantic case competition march 23-24th serves as a tryout for a UPEI case team.

4-9-3 SCIENCE

-Computer Science: Wondering how they can improve their lounge. It is lacking some things that other loungers around campus have. One student reported that they do not have wired internet anymore or any sinks and cabinets. Looking for ways to make the lounge as comfortable as other lounges on campus.

-Engineers PEI hosted a talk in McDougall 243 on Wednesday, March 6th at 7. the engineers talked about what it was like to practice engineering. It was reported that it was very informative and gave them a chance to help them find a summer job. There was also free pizza at the event.

-The Engineers PEI hockey game was Thursday night, March 7th at 5:30 in MacLauchlan Arena, many people played and watched. They also went to Ise's after and fun was had by all!

-Biology and Physics society are getting ready for their next Duffy Cup Challenge which will be dodge ball. A date and time is still to be determined. The Biology Society is preparing for the elections for their new executive.

4-9-4 NURSING

Not in attendance.

4-9-5 AVC

Nothing to report.

4-9-6 INTERNATIONAL

Not in attendance.

4-9-7 ACCESSIBILITY

Not in attendance.

4-9-8 RESIDENCE

Over the past few weeks, RLA Shelby Russel has been collecting donations for one our favourite cafeteria workers, Bev, as Bev's husband Leo has been diagnosed with cancer and they chose to let nature take its course. Shelby was able to gain enough money to buy a large laundry basket full of goodies. Way to go, Shelby! She was able to get over \$370 worth of stuff for Bev :)

Also in Res, Friday was the last day to pay for a residence trip to the civic centre to watch the PEI Rocket play on March 15th, 2013.

On the third floor of Andrew Hall, RLA Tyler Dockendorf is having a contest to decorate his board. The best artwork will win a \$25 gift card to the place of their choice (excluding the liquor store).

On Tuesday, March 5th, a "Banking 101" session was held to help students manage their "doe." The session was held by professionals from the TD bank.

4-9-10 EDUCATION

Education students begin practicum on Monday of this upcoming week, and will be in practicum until the April 26th.

The graduation banquet for Education student will be held on May 10th .

All second year student doing international placements were very successful in their fundraising efforts this year raising well over \$35,000. Most of these students left on Thursday to their assigned country and the rest will be leaving on Monday.

Elections for the 2013-2014 Ed Soc were held last week and the results are as follows:

President: Rachel Earl

VP Social: Leanne Dorion

VP Academic: Robyn Christensen

Secretary: Hannah Tully

Treasurer: Robin Kooymans

Early Years Rep: Amanda Gillespie

Middle/Senior Years Rep: Julie Neiuwhof

French Rep: Rachelle Gallant

4-9-11 FIRST YEAR

Nothing to report.

4-10 EXECUTIVE COMMITTEES

4-10-1 PRESIDENT'S COMMITTEE

Nothing to report.

4-10-2 EXECUTIVE VP'S COMMITTEE

Nothing to report.

4-10-3 VP COMMUNICATION'S COMMITTEE

Nothing to report.

4-10-4 VP FINANCE'S COMMITTEE

Nothing to report.

4-10-5 VP ACTIVITIES' COMMITTEE

Nothing to report.

5-1 SHINERAMA PRESENTATION

5-2 WINTER FORMAL REPORT

Motion: Millington/Gordon; To move into camera.

Motion: *Carried*

Motion: Millington/Buchanan; To move out of camera.

Motion: *Carried*

5-3 TOBACCO USE

Discussion:

Donald feels that the UPEI tobacco use policy need to be updated and we would like to see tobacco not allowed on campus. He is looking for the student union's stance on the subject.

Danielle would like to see an external policy made by the student union about tobacco use on campus if council believes we should.

Shelby thinks this would be really difficult to police but she likes the idea. It would be hard for faculty who smoke and it could also decrease residence applications because students will have to walk far to get off campus.

Jon thinks it would be hard to policy and would like to know how many constituents on campus are smokers. He thinks it's unreasonable to kick them off campus to smoke.

Daniel spoke for international students saying that a majority of them do smoke. He wouldn't want this to seem like we would be inadvertently targeting them for smoking on campus.

The majority of councillors stated that it wouldn't be right to take away someone's rights to smoke. They believe the UPEI policy should be strengthened and enforced better by the UPEI administration and facilities management.

5-4 COUNCILLOR DESCRIPTIONS

Motion: Deziel/Millington; To approve the councillor descriptions as presented in council by the Policy Review Working Group (SEE APPENDIX A).

Discussion:

The majority of councillors like giving councillors a hard copy of their duties and not one that is "known." This also encourages students to run for these positions because they can read what they duties would entail. Heather noted that some students who are looking for resume bumps might think twice about applying because they can see the duties clearly.

Motion: *Carried*

*Note: Donald Buchanan abstained.

5-5 HEALTH & WELLNESS REPRESENTATIVE

Original Motion: VanGerven/MacDonald; To appoint a Health & Wellness Representative, on a recommendation from the UPEI Athletics & Recreation Department, as a non-voting observer position to be appointed in September 2013.

Discussion:

The majority of councillors are comfortable with this trial period and are looking forward to reviewing the position after its trial.

We will see if the VP Activities is able to take over this position and if it is needed after the trial period.

Bob reminded council that this position is health and fitness orientated and not athletics orientated. That is what the Health and Wellness Committee brought to us and wanted to keep athletics separate.

Danielle wanted to add in the connection to UPEI student affairs so the position can work closely with the health centre and mental health awareness. Travis wondered if this is something we can add in when we reassess the position after the four month trial.

Kate wanted to remind councillors that this is a trial period and is not a permanent position. We will know more once we reassess the position after four months.

Donald would rather see more information with the questions raised by council answered and added into the policy. Kate sees this as something that does not affect the organization or budget implications. She believes

policy has other things that they can spend their time on and this has seen the attention policy believes it deserves.

Amanda wants to see a clear direction so the trial can be successful. Bob thinks the whole point of the policy is to figure out what the position actually entails. We want to grow on this position and policy doesn't know exactly what else to add in. The trial period will help us figure out the position better.

Amendment 1: VanGerven/Gordon; to add “for a trail period with a permanent position to be discussed further after the four (4) month trial period.” to the end of the motion.

Amendment 2: MacDonald/VanGerven; To add “if required” to the end of the motion.

To appoint a Health & Wellness Representative, on a recommendation from the UPEI Athletics & Recreation Department, as a non-voting observer position to be appointed in September 2013 for a trail period of one term with a permanent position to be discussed after four (4) months of the trial period to allow for a referendum question, if required.

Amendment 3: MacDonald/Gordon; To add in “Connect with UPEI Student Affairs” to point four (4).

*Note: Laura Wisener, Travis Gordon, and Nicole Lane abstained.

Motion to postpone definitely: Gordon/MacDonald; To postpone this motion for policy to review further and to bring back to council on March 24th, 2013.

Against: Bob Deziel, Nicole Lane, Mark Scott, Justin Lank, Sylvie Mortin, Michelle MacDougald, Amy Doyle, And Jon Millington abstain.

Motion to call into question: MacDonald/Rice

*Note: Travis Gordon abstained.

Motion: *Carried*

Amendment 3: *Defeated*

Amendment 2: *Carried*

Amendment 1: *Carried*

Motion: *Carried*

5-6 INPUT SURVEY PLAN UPDATE

6-1 MENTAL HEALTH WEEK

6-2 CLARIFICATION ON MEETING STRUCTURE

6-3 FACULTY/STAFF OF THE YEAR NOMINATIONS

6-4 END OF YEAR BANQUET

6-5 ANIMAL OF THE WEEK

Mande Wolf.

7-1 ADJOURNMENT

Millington/ Reeves: To adjourn the meeting.

Motion: *Carried*

The meeting was adjourned at 9:53 pm.

President's Signature: _____

Chair of Council's Signature: _____

