



*UNIVERSITY OF PRINCE EDWARD ISLAND STUDENT UNION
MINUTES-FIRST MEETING
STUDENT COUNCIL
September 08, 2013*

The first meeting of the Student Council of the University of Prince Edward Island Student Union was held September 9th, 2012. Minutes were taken by Aaron Patton. The meeting was called to order at 7:01 pm by Chair of Council, Duñja Stajic.

PRESENT: *Anastasia Smallwood* *Melanie Caird*
 Travis Gordon *Emily Colwell*
 Matt MacInnis *Dana Kenny*
 Ryan McCarvill *Kate Rundle*
 Laura Wisener *Michelle MacDougald*
 Bob Deziel *Brady Sheehy*
 Lucas MacArthur *Sara Reeves*
 Matthew Rice *Duñja Stajic*
 Amanda Johnston *Aaron Patton*
 Justin Lank
 Derek Biso
 Nathan Lawless

ABSENT: *Keegan Marr*

ALSO PRESENT:

1-1 CALL TO ORDER: The meeting was called to order at 7:01pm.

2-1 SWEARING IN OF COUNCILORS

3-1 APPROVAL OF THE AGENDA: Agenda was approved with modifications.

4-1 APPROVAL OF THE MINUTES: Minutes were approved.

REPORTS

5-1 PRESIDENT

Exec Transition

The executive spend a weekend at Matt MacInnis' cottage back in May to discuss everything SU. We made plans for the year, got to know one another and discussed how to implement the changes we want to see with the organization. We did some brainstorming while away and the results of this are shown on six pieces of Bristol board in the office; please come check it out. As an executive we meet once a week. Those meetings are held Fridays at 12:30 and so far consist of updates from each executive and then general agenda items. If you have something you wish for the executive committee to discuss please let me know and I will have it added to our agenda.

Orientation Week

This year New Student Orientation, now called Orientation Week was housed under the UPEISU which is a change from the past ten years where the program has been housed with Student Services, now Student Affairs. Lucas MacArthur, Science Rep was the coordinator and he did a fabulous job! He was hired the last week of April and since has been developing leader programming, O-Week events and working with outside groups to ensure the week goes well. There was some re-branding of the program to increase the consistency and a lot of logistics to consider when making the event happen. With the move of the program to the UPEISU the budget remained with the VP Academic, Christian Lacroix's office. Lucas met with the senior administration on campus twice throughout the summer to discuss the risks involved in the program that are being planned. After attending the week and watching it unfold I am happy to so the week went amazingly! I am so proud to say that the first Orientation Week to occur under the SU was a great success and that one of our councillors helped to make it happen.

Conferences

I attended several conferences this summer, one directly related to my role as President, the others with Cystic Fibrosis Canada. In July I attended the Canadian Alliance of Student Associations (CASA) Policy & Strategy conference in Lethbridge, AB. Travis and I were both in attendance. Although I am the secondary delegate at CASA conference I still found it to be an informative, and great chance to meet other leaders from across Canada. At this conference we discussed possible policy priorities for CASA for the year. In the future I would suggest sending only one delegate from the executive, as although I did learn from the conference the negatives of my being there far outweighed the positives. I also attending two Shinerama Conferences with Cystic Fibrosis Canada this summer, one in London, ON during the May long weekend, and the other in Sackville, NB the last week of July. I am a Campaign Advisor for the non-profit and oversee several other Shinerama campaigns from across the country. These conferences, as mentioned do not tie to my role as President but still provided me with invaluable leadership skills. I also

feel it important to mention that these conferences are completely funding by CF Canada and by my personal contributions.

Meeting Many People on Campus

Travis and I spent the month of June meeting groups from around campus. We started by meeting with the Deans from each faculty to discuss the issues their students face and the plans they have for the upcoming year. We also met with VP Academic, Christian Lacroix and the entire executive recently met with Student Affairs.

Policy This summer I created a list of policy priorities for the year. Those priorities, along with several others will be forwarded to the Policy Committee. I also took a few days this summer to re-format our current version of policy. Consistent bulleting and paragraphing has now been implemented and a document that states “How-To Format SU Policy” has been created.

New Initiatives

- o **GROT**

With much thanks to Bob Deziel we have implemented a new program called “Graduate Research on Tap”. This program is moulded from UPEI’s program “Research on Tap” and will feature graduate students highlighting their research to a group in The Wave. A committee was formed in June and we have discussed location, timing and have chosen speakers for the first event. Due to The Wave closure we have postponed the launch date of the event to October 15th at 7pm in The Wave and the speakers will be discussing foxes and social media. Please come out and attend, and hey the Emcee is Bob, so that alone ensures a great time.

- o **Managing the Edge**

Lucas and I have been working with a group from Student Affairs and Residence Life to create a program dedicated to responsible drinking on campus. This program is based on a program from Acadia University called “Red & Blue Crew”. The program was tested by Residence Life Advisors, Athletes and other students on campus. The committee will be meeting again soon.

- o **Student Affairs**

In an effort to become more connected with all of campus I have began meeting with Student Affairs Manager, Treena Smith on a weekly basis. Also as an Executive team we will be having monthly meetings with the entire Student Affairs team to ensure we are all staying connected, which is an improvement from years before.

- o **Make the Office more welcoming**

One of the goals that came from Executive Transition was to make the SU Offices more welcoming. So far we have done this by purchasing a couch and chair for our lobby. Other additions to that area will include a area rug, coffee table and cushions for the uncomfortable wooden bench. The purchase of the couch and chair came from the Executive Transition budget but further

purchases will come from a fund which will be set-up to entice UPEISU Alumni to give back. The hope for the lounge is to have it titled the "UPEISU Alumni Lounge".

Contracts & Outside Contact

o **Trius Transit**

I have been in discussion with the owner of Trius Transit owner Mike Cassidy several times throughout the summer to ensure we have a signed contract with them for this year. The contract between Trius and the UPEISU has not been signed the past couple years and expired last December. Other discussions with Trius has revealed that a bus will no longer be driving onto campus, but rather stopping on university avenue before the lights.

o **Papa John's**

This summer we were approached by a local pizza company called Papa John's. They are a fairly familiar business to most, but were looking to improve their services to students. We met with them several times and ended up signing an agreement which denotes them as the official pizza company of the UPEISU. Although this only has repercussions for ordering pizza for council events it was still a great idea as we received many benefits in return. They have created to access codes which when used on their website have different benefits. The first code is #PANTHERS and if used by students gives them a 10% discount of their order, regardless of if it is a deal already. The other code is #UPEI which if used gives a 10% profit back to the UPEI Student Union. The plan for the #UPEI code is to promote it to Alumni, Faculty & Staff on campus.

Meetings with Alaa

I will be meeting with Alaa on a weekly basis this year.

Media

I spoke with CBC Compass yesterday regarding the Saint Mary's University Chant that I'm sure you have all heard of. The grievance against SMU is in regards to the sexual nature and extreme inappropriateness of the chant. I can assure you that UPEI, and the UPEISU does not participate in such chants or traditions, but I still feel it important to remind you of the important role you play on campus and that what you say as a leader has great weight and responsibility.

Bar Manager Hiring Board

As many of you are aware we have had a change in staffing of the UPEISU Bar Manager. The position was posted August 20th shortly after the termination of the past Bar Manager and closed Tuesday afternoon. There has been a recommendation for the hiring board, and that discussion will occur during the In Camera discussion regarding The Wave.

5-2 EXECUTIVE VP

Good evening Council,

I want to begin by welcoming everybody back to campus. More importantly, welcome back to Council!

I have had an extremely productive Summer which I'll be detailing shortly, and you'll see (and hopefully approve) the majority of my Summer's work as well tonight.

The past week has consisted mostly of trying to keep on working while in the throes of O-Week. Orientation Week under the Student Union was a great success, and I'd like to congratulate Lucas MacArthur on a job extremely well done. The UPEISU executive team was involved in most events, and had a blast. I tried my hardest to be visible all week, and I heard many positive comments from O-Week leaders and Captains about the level of executive involvement in the week.

While in the throes of O-Week, I've also been dealing with academic appeals issues, setting up meetings to promote our advocacy efforts, and doing research on tuition frameworks and caps across the country.

You'll hear more about everything I've done in my report on my Summer work in just a few short minutes.

5-3 VP FINANCE

Good evening everyone,

I wanted to start off by welcoming back returning council members and saying a big welcome to all new council members. I'm going to keep my report short tonight because I'll be talking lots later in regards to budget updates and expenditure reports.

So I'll start off with a brief overview of what I did this summer; I wasn't working in the office but I dropped by in the evenings whenever I could to get things done. Mainly this involved responding to emails, working on bank recs, and prepping for the school year. I also created a budget tracking spreadsheet that I have been updating to get a better measure on how closely the budget is being followed throughout the year.

In June, I traveled to St. John's, Newfoundland to attend a Campus Trust Assembly of Participating Organizations conference with Melissa and Candice. The purpose of this meeting was for all of the participating organizations, not just the ones that currently have a representative on the board of trustees, to get together and discuss various issues, concerns, and opportunities. Student union representatives were there from St. FX, Medicine Hat College, Holland College, Mt. Allison, Mt. St. Vincent, Acadia, and Western. It was a great learning experience and an excellent opportunity to discuss with other student unions the issues and plans that they have.

Since officially starting back to work in the office on August 25th I've mainly been working on amending the budget, attending meetings, preparing for this council meeting, and helping out with O-Week activities. I'm still waiting on getting some information back from the auditor before I start bank recs, but I'm going to be attempting bank recs using a new method that will hopefully save a lot of time spent preparing them. I'm hoping to get the financial statements back from the auditors soon as well so they can be uploaded to the website.

Finally, I just wanted to report the requests for funding that were received and approved over the summer by the executive committee and myself. A student was granted \$150 to attend a Music Perception and Cognition conference in Toronto over the summer and \$200 was granted to USURC (UPEI Science Undergraduate Research Conference), which took place on August 23rd.

5-4 VP ACTIVITIES

Hello council,

This summer has been pretty exciting, and a little bit crazy, as most of you know myself, Anastasia, and Travis all worked full time this summer in order to prepare for this school year. I attended both the Shinerama National Conference in London, Ontario, and the Shinerama Regional conference in Sackville. I also attended the national Canadian Organization of Campus Activities conference in Halifax in July with our Orientation Week Coordinator, which was extremely helpful and was an amazing experience.

I also worked towards putting together The Back to School Pub with Skcratch Bastid, and there will be a report forthcoming on results from that event. 404 in advance and we reached our capacity by about 12:00 and once all deposits are processed, I'll have a full report! We had a few warnings from the liquor commissioner for some issues that did arise, but overall he reported that it was a satisfactory night. I want to send out a huge thank you to everyone who helped with the event, returning staff, new staff, and everything in between with a special thanks to JD Gilmour, Kyle Mcguirk, and Jonathan Cooper for all their hard work, I'm currently working on Halloween Pub, and am excited to see what turns up! There was also a Comedian in Macmillan on on Friday night (but since I'm writing this before its happened, I'll let you know in council).

Poster sale will be happening on September 30th to October 2nd and we will be looking for volunteers for those days to help set up, tear down, and work as security for the sale (all of which are paid). If interested let me know, but we will also be working to give this info out to our brand new list of volunteers on our website!

I have a number of societies that have registered and more coming in each day with a full list to be ratified later in the agenda. This year as specified in the one year plan we are hosting 6 society workshops with the first being a Risk Management workshop on September 25th with Allan Hughes. We also have a BBQ available for rental from the SU for our societies to rent for events or fundraisers with the strict stipulations that they cover propane costs (10\$) as well as provide valid health and safety certificates.

Thanks Council,

Matt

5-5 VP COMMUNICATIONS

Good evening councillors,

For those of you who do not know me, my name is Ryan and I am this year's Vice President Communications with the organization. As laid out in SU policy, the VP Comm currently does not keep summer office hours and works more on a volunteer basis. However, a lot of transition work was completed. The biggest project I worked on was the SU website. Having almost no experience with website design or maintenance, the learning curve was steep in some areas. I was responsible for updating the off-campus housing list, posting notices on the messaging board, and ensuring the website reflected our current 2013/2014 council and its goals.

Over the summer, I met with the executive team at various times to discuss new initiatives and how we can reach out to students. One new approach I worked on over the summer was the creation of "What's Up Wednesdays," a kind of video blog produced by the Student Union once weekly on YouTube. These videos will explain the who, what, when, where, why, and how of the SU activities on campus. What's Up Wednesdays will be launched in the coming weeks. If you would like to be involved in any capacity, please let me know. We will come back to this initiative at a later time.

Being a new member of not only the executive team but of council itself, I am very excited to start the year and I look forward to working with each of you. If I can help you with your own work throughout the year, please let me know. Thank you.

6-1 COUNCILOR INTRODUCTIONS, ROLES, AND RESPONSIBILITIES

7-1 APPROVAL OF COUNCIL DEVELOPMENT PROGRAM:

Motion: Smallwood/Reeves, To approve Council Development Program

Motion: Carried

8-1 INFORMATION SESSION

8-1-1 CONVERSATION CLOTHING DESCRIPTION

Motion: Biso/MacDougald, To amend to have more open options to wear during the entire day with a sign in sheet to record when clothing is being worn and for how long and records of feedback from students

Aaron 13-9-9 4:38 PM

Comment: Get information from Biso

*Note: Sara Reeves abstained

Motion: Carried

Motion: Reeves/MacDougald; To continue discussion at November 3rd Council meeting

Motion: Carried

9-1 APPROVAL OF COUNCIL DEVELOPMENT PROGRAM:

9-1-1 CREATING A NEEDS BASED PROVINCIAL STUDENT GRANT PROGRAM

Motion: Smallwood/Rice; to vote on approval of council development program creating a needs based provincial student grant program

Motion: Carried

9-1-2 ENFORCEMENT OF SMOKING DISTANCE FROM UNIVERSITY BUILDINGS POLICY

Motion: MacArthur/Biso; to vote on approval of enforcement of smoking distance from University buildings policy.

Motion: Carried

9-1-3 EXEMPTING PARENTAL INCOME POLICY

Motion: Biso/Deziel; to vote on approval of Exempting Parental Income Policy

Motion: Carried

9-1-4 USING OPEN EDUCATIONAL RESOURCES TEXTS IN CLASSROOMS

Motion: Biso/MacDougald; to approve using open educational resources texts in classroom policy

Motion: Carried

9-1-5 GRADUATE MENTORSHIP PROGRAM POLICY

Motion: MacArthur/Reeves; to approve graduate mentorship program policy

Motion: Carried

9-1-6 INCREASING INVESTMENT IN OFF-ISLAND SCHOLARSHIPS POLICY

Motion: Reeves/Rice; to approve Increasing Investment in Off-island Scholarship Policy

Motion: Carried

9-1-7 PROFESSORIAL ACCOUNTABILITY ON CAMPUS

Motion: Biso/Rundle; to approve professorial Accountability on Campus

Motion: Carried

9-1-8 VEHICULAR EXEMPTION IN THE CONSIDERATION OF ASSETS FOR STUDENT LOAN ASSESSMENTS

Motion: Biso/Reeves; to approve vehicular exemption in the consideration of assets for student loan assessments.

Motion: Carried

10-1 NOMINATIONS TO EXECUTIVE COMMITTEES

10-1-1 PRESIDENTS COMMITTEE

10-1-2 FINANCE COMMITTEE

*Note: Michelle MacDougald, Kate Rundle, Nathan Lawless and Justin Lank Elected

10-1-3 EXECUTIVE VP COMMITTEE

10-1-4 VP ACTIVITIES:

*Note: Keegan Marr Elected

10-1-5 VP COMMUNICATION COMMITTEE

*Note: Derrick Biso, Emily Colwell Dana Kenny and Laura Wisener Elected

Aaron 13-9-9 4:41 PM

Comment: Clarify all members are correct

Aaron 13-9-9 4:40 PM

Comment: Find out members

Aaron 13-9-9 4:40 PM

Comment: Find out members

11-1 BUDGET UPDATE

11-1-1 AMMEND BUDGET

Motion: Rice/Deziel; to approve the Amended budget

11-1-2 2000+ EXPENDITURES
Motion: Reeves/Biso; to move onto the next item on the Agenda
Motion: Carried

12-1 APPROVAL OF LOBBY DOCUMENT
Motion: Biso/Rice; for the approval of lobby document
Motion: Carried

13-1 INTRODUCTION OF THE ADVOCACY BYLAW

14-1 RE-APPROVAL OF REFERENDUM QUESTIONS
Admendment: Gordon To change the title vice president advocacy to vice president academic and external
Motion: MacArthur/Rice; to pass the amendment
14-1-1 ARTICLE VI UPEI SU COUNCIL AND ARTICLE XVII IMPEACHMENT PROCEDURE
Motion: Reeves/Biso;
Motion: Carried

14-1-2 PROPOSED CHANGE TO ARTICLE VIII - BY-LAWS OF THE UPEI SU COUNCIL
Motion: Rice/MacArthur;
Motion: Carried

14-1-3 Article XIII - General Meetings
Motion: Macdougald/ Rundle;
Motion: Carried

15-1 WAVE UPDATE
Motion: Smallwood/MacArthur; to move into Camera
Motion: Carried

Motion: Smallwood/Reeves; to move out of Camera
Motion: Carried

Motion: Smallwood/Rice; to approve new wave logo
Motion: Carried

Motion: Smallwood/MacArthur; to approve bar manager hiring board choice
Motion: Carried

16-1 Society Ratification
Motion: Bios/Wisener; to approve Society Ratifications
Motion: Carried

17-1 EXECUTIVE VP SUMMER REPORT
Motion: Gordon/Rice; to have Executive Vice-President will perform fulltime work over the summer in their capacity with the UPEI Student Union
Motion: Carried

18-1 NEW BUSSINESS
Motion: MacArthur/Rice to adjourn
Motion: Carried

President's Signature: _____

Chair of Council's Signature: _____