



*UNIVERSITY OF PRINCE EDWARD ISLAND STUDENT UNION
MINUTES-FIFTH MEETING
STUDENT COUNCIL
November 6, 2011*

The fifth meeting of the Student Council of the University of Prince Edward Island Student Union was held November 6, 2011. Minutes were taken by Sarah Marie Lavers. The meeting was called to order at 7:01pm by Chair of Council, Ashton Arsenault.

PRESENT:

RobLivingstone

Amy Wilson

Emiley MacKinnon

Anastasia Smallwood

Donald Buchanan

Chelsea Merry

Sara Reeves

Shelby Russell

Sam Rayner

Amanda Johnson

Natalie Doyle

Nicole Lane

Travis Gordon

Bob Deziel

Kyle MacNeill

Michelle MacDougald

Matthew MacInnis

Jeff MacDougald

ABSENT:

Fredrick Aondo

David Parker

Tyler MacNeill

ALSO PRESENT:

Sarah Marie Lavers

Ashton Arsenault

Kate VanGervan

Emma MacPhail

Jeff McGuigan

Dave MacLean



1-1 CALL TO ORDER: The meeting was called to order at 7:01pm.

2-1 APPROVAL OF THE AGENDA: Agenda was approved.

3-1 APPROVAL OF THE MINUTES: Minutes were amended and the amended minutes were approved.

REPORTS

4-1 PRESIDENT

Good evening everyone, glad to see that the recent snows haven't hampered your ability to come out to council meetings. I would like to welcome any new councillors who are joining us for the first time tonight.

I hope everyone has enjoyed this first week of Movember. I am really excited to see all of the enthusiasm that is going into this year's campaign. I'm not sure if you all realize this, but this really is the birth of a tradition here at UPEI. Not more than two years ago, Movember did not exist on the UPEI campus, then alone a full blown campaign. I would really like to acknowledge the hard work of the organizers of these initial campaigns here at UPEI. There is no doubt in my mind that we will look back at Movember much like we do for Shinerama as something that has been going strong at UPEI for more than 30 years. It just so happens we get to see the fruits of our labour of this year's Shinerama campaign, when Donald presents the annual report later this evening.

November is also the time of year when most classes start to really ramp up. Many end of semester projects and papers will soon be due, so we appreciate your continued active participation in the SU as things get a little busier.

Other notable things going on at UPEI since our last meeting include of course the annual Halloween Pub, our recent ranking at number four on the MacLean's University Rankings list, and a new degree program in engineering being passed by Senate just this Friday past. I am sure our Senate Reps will elaborate on that for us.

Now, what have I done since our last meeting? I recently finished writing a report for CASA's Member Relations Committee which is to be delivered in next week's Lobby Conference in Ottawa. Josh and I will be attending that. I have also since our last meeting gotten back on the CCR proposal writing train, and finished a rough draft. This draft was then edited and a final draft drawn up. The proposal now sits on the desk of the VP Academic, Jim Randall. He has expressed interest in pursuing this idea to Josh and I, and we hope to meet with him in the upcoming weeks to see where we will be able to take it from here and get and start on the implementation process.

Meetings: The director of Student Services search committee has been meeting regularly this fall, and I would expect to see an announcement sometime in the near future. I am glad to say that all of the newly formed committees that I sit on have met since our last meeting. The Graduate Student Committee had our first meeting since June and we were able to dish out roughly \$1500 to various graduate student initiatives. The president's executive committee had its inaugural meeting this week. While we took care of some policy work that needed seeing to, I believe we are still in the norming stage of things, but I am very confident that we will figure out how these meetings will proceed as the year rolls on. Finally the planning committee has also had its first couple of meetings. This is a committee that I am really excited about as it will be able to provide the budget committee with much of the needed information and decision making work that it needs to get its work done for next semester.

One last meeting that I would like to mention before I finish, is our meeting with the President this Friday. The president has expressed to the executive that this is something that he would like to do from time to time, not just to say that he has a great relationship with the Student Union, but to use it as a time to bounce ideas off of students. Although he does a lot of talking, it was an excellent opportunity to mention to him some concerns that we have been hearing from students. For example, he was extremely receptive to the idea of having a 24 hour study space on campus again. This is something that Kyle Murnaghan fought hard for last year, but ran up against several walls. He advised us to bring it to his new Reflections and Future Directions Committee for

implementation. I have also decided that this will be an excellent opportunity to bring forward the matter of locked study spaces and unavailable parking by the business building that was brought up at our last meeting. I have spoken to the Dean of Business about this and he has assured me that these are issues that he is battling as well. These all point to signs that we may be at an opportune moment to get some traction on these far too common thorns in students sides.

Thank you

R

4-2 EXECUTIVE VP

Hi everyone,

The first thing that I'll mention is that I contacted Brenton Dickieson regarding his tweets that we discussed last meeting and I got a pretty good response from him. Initially he responded by saying that most of what he tweeted, although ridiculous, was made up from things he noticed in general and that because each paper was on the same topic he thought it would have been difficult to figure who he was talking about. He also pointed out that he did post positive tweets as well. That being said he was quick admit that it wasn't appropriate and he did end up taking down any tweets that would have been considered offensive. He didn't issue an apology to the class but he said that if any student brought it up or approached him that he would have done so.

The Buddy Program now has a new coordinator; Tomomi Sugeno has moved from Assistant Coordinator to coordinator and we're currently in the process of hiring a new assistant coordinator. Please let anyone that you think might be interested know that this position is available to apply for until November 10th. We've also developed a couple of new documents for the program, namely a continuity document which includes an updated description of the program to fit the changes that it's experienced over the last 5 years. We've also finished updating the Coordinator and Assistant Coordinator job descriptions. The biggest change that we implemented, in my opinion, is changing the term for the Buddy Program Coordinator. Rather than hiring a coordinator in May as we've been doing for the past few years, we'll be hiring them to start at the beginning of March. This will allow the coordinator to recruit for the program in the spring and, hopefully, match buddies up with volunteers before they get to University in September. Think of how students in residence get their roommates email addresses during the summer and sometimes start a friendship before they even meet. There will be some kinks to work out, but hopefully this will be better than the current system.

Seeing as "mid-October" came and went without any changes to Trius Transit's bus system, I emailed our contact with them asking when the changes would be implemented. They said that they'd have the changes completed on or before November 30th. I also reminded them how important it was to improve the bus shelter by Browns Court, asked about the progress of their mobile app, and asked about the status of bike racks being installed on all of the buses. They said that they're looking into making a mobile app, they're going to make sure that the shelters are suitable, and that they're still waiting word from the city and that the costs for the racks will come out of the 2012 budget if they happen.

I heard back from Al Roach and he's happy to meet with us as soon as the fall rush surrounding the legislature sitting is over. When Rob and I meet with him we'll be sure to remind him how important PSE funding is and we'll push for accountability in regards to the Liberal's promises during the election.

As Rob mentioned we met with Alaa on Friday and we discussed a bunch of things including the 24-hour building, global issues, and ties. Alaa promised that the 24-hour building "will happen this year".

We also had our first Executive Vice President's meeting last week and it went really well. We decided that we're going to call ourselves EVPEC but aside from that I'll let the committee which consists of our chair Tyler, Travis, Donald, and Matthew report on what we discussed.

I'll leave Senate to be reported on by other senators, ARPC didn't meet last week because there were no agenda items, and I've been asked to sit on one of Alaa's subcommittees: the Financial Sustainability Committee. Sounds like a blast.

4-3 VP ACTIVITIES

The week before last, during which I was a campus hobo, was pretty good. We had our lovely new trivia hosts make their debut, they've got a lot of ideas, and I'm super excited to have them. The engineering society did their engineering olympics, which were quite well attended. We had a couple of other events based around giving away free Halloween pub tickets, some of which were more well attended than others. Halloween was at capacity. Apparently the entertainment wasn't to everyone's tastes, but I'm confident that that won't change anything for next year. Tickets sold out in just over 24 hours, and there were far fewer incidents involving security than historically.

I spent most of this week at the Canadian Organization of Campus Activities regional conference. It was a great time, and I got to meet face to face with my counterparts from other universities and converse with them about ideas for second semester. Our meetings were scheduled to coincide with Nova Scotia Music Week, so we also got the chance to see, and speak with, a lot of talent as well as maritime and national booking agents.

The upcoming two weeks are going to be a blast! This Thursday will see Paper Lions at The Wave, next Thursday we've got Mother Mother (!), and Saturday is going to be the Coor's Light Cold Party, as well as my birthday.

4-4 VP FINANCE

Hi all,

Over the past couple of weeks and I had meetings on meetings on meetings. I sat on the hiring board for select Cadre positions which I will be bringing forward to council later tonight. I also had my first Executive Committee meeting which I think went very well. Out of that came some follow up work which kept me busy. I also took part in Planning Committee meetings and the Scholarship and Awards committee meeting. I look forward to working further with both committees throughout the year. Other than that I did some follow up on the microwave issue in the library which I will talk about later, as well as the normal administration stuff, bank reqs, continuing some projects, approvals, emails etc.

4-5 VP COMMUNICATIONS

Hello everyone, and thank you to those of you who have come up to visit and get your picture taken. Thanks also go to those of you who have sent your short bio to me. If you haven't done either of these things yet – shame on you. For anyone who is comfortable with his or her appearance tonight, you can get your picture taken right after the meeting.

I've been playing around with the website to better reflect our most popular pages and services, my committee and I are looking into a few more page outlines as well so you should be seeing more changes in the upcoming weeks. On that note, a huge thank you to my committee members, we've had two meetings so far and I'm really enjoying this new structure. To those of you who were interested in the Communications Committee but are on another one, we meet every Friday afternoon at 1:30 in the Student Union boardroom and the more minds the merrier.

I spoke briefly with Rachel, our Nexus Yearbook editor about developing a bigger online presence for them outside of Facebook and she and I will be working on that in the next couple of weeks.

Integrated Communications is all over your desire to make the UPEI website better, and have asked for our help in pulling together all of the services provided by the Student Union. An obvious answer to this is the health, dental and vision insurance but what else do we do for students? This is an agenda item later on in the meeting so I'll leave it with you until then. That's it for me.

4-6 SENATE

1. Presidents Report- UPEI moved from 8th to 4th place this year in MacLean's ratings. Due to high rankings in "Student Awards" and "Total Research Dollars"

2. Dean of Veterinary Medicine (Dr. Reynolds) spoke in regards to the AVC. Topics included number of Alumni, new additions to programs, faculty and current class statistics. Also discussed was the fact the AVC is in its 25th year.

3. Senate Reports –

ARPC Reported with several items:

1. Motion to rename "Department of Political Studies" to the "Department of Political Science" was addressed. After heated discussion between the Dean of Arts & another faculty member over the definition of science; the motion was approved.

2. Engineering went to a vote to have a degree program approved. Not sure as to what follows this; however perhaps Rob or another member can elaborate. The proposal was approved by Senate.

Around 20 engineering students were in attendance at the meeting along with the Chair of the Department. I talked to a third year student regarding their feelings on the proposal prior to the meeting and they were very supportive of the change; despite planning to move to Dal next year regardless.

The program as described to me would be an "Innovative Engineering Degree" focusing not only on Civil, Mechanical and other areas of engineering but also working with other faculties such as Chemistry, Biology & Business; along with local businesses. By collaborating with other faculties it allows the program to occur without the need to hire more than one new faculty member.

4-6 BOARD OF GOVERNORS

Nothing to report.

4-7 OMBUDSMAN

Nothing to report.

4-8 GSR

Nothing to report.

4-9 FACULTIES/GROUPS

4-9-1 ARTS

The first meeting of the Sociology/anthropology society went great. They elected Kelsey Marr as president, Geoff Tasker as vice-president, and Paula Campbell and Blaine Auld as secretary/treasurer. They will be holding meetings every Wednesday at 12:00pm in Dawson Lounge on 5th floor of Main building.

The Political Science Society will be going on a pub-crawl with the French club on November 18th.

The History Society had their pub crawl last Friday November 4th

The music society is having a scavenger hunt on Sunday, November 13th. Any students can participate. They are also having a pub-crawl on November 19th. The Haunted House was very successful and well received.

4-9-2 BUSINESS

Nothing to report.

4-9-3 SCIENCE

The Foods and Nutritional Sciences society is having a pub-crawl on November 18th, and are selling shirts for that. Adjoined with that will be their "Grub-crawl." They also went to the murphy center to raise money and bowl for the Kidney Foundation.

4-9-4 NURSING

Nothing to report.

4-9-5 AVC

3rd year class (2013):

- Last week animal of the week (AOW): Duck Billed Platypus
- This week AOW: King Cobra
- Putting on a Christmas clothing sale next week, Nov. 7-10
- Vets Without Borders fun run is this Sunday, Nov. 9
- Team participated in Relay for Life
- Hosted a pumpkin carving contest and had a Halloween costume day
- Had a class lunch potluck and scary movie night

4-9-6 INTERNATIONAL

Not in attendance.

4-9-7 ACCESSIBILITY

The accessibility council is made up of representatives from each faculty and the staff of the Webster center. It has had difficulty meeting in the past due to lack of attendance from its participants. The Webster center staff would like to restructure to make it more effective

The accessibility council will meet to discuss its restructuring after the 7 year inclusion plan is reassessed by Jodi LeBlanc and facilities management rep. hopefully the Su accessibility rep will be in attendance attend and will push for a student representative on the comity.

The 7 year inclusion plan was drawn up in the past to make the campuses more accessible (ie wheel chair ramps). It currently need to be visited to locate where on its time line things stand. This involved a meeting between Jodi LeBlanc and a facilities rep.

4-9-8 RESIDENCE

On Halloween, people from all Residences attended in Trick or eat, gaining non perishable food items for the chaplaincy centre. As well as some students actually going trick or treating! The RLA's had some halloween movies, pumpkin carving and treats that many student enjoyed.

Bernadine hall has trivia going every Thursday, beginning at 8 o'clock. Which seems to be well attended and enjoyed by all. Bernie had its clothing sale this week.

Andrew Hall will be having clothing orders on November 8, 9th, and 14th from 4-6pm in the cafeteria. There is also a stress reliever activities from November 21-25th. Were looking at having movies, a Arbonne party, and some minute to minute games! Stay Tuned.
Thats all for me

4-9-10 EDUCATION

The Specialization in International and Indigenous Education are currently selling tickets for a spaghetti dinner at Smitty's Restaurant on December 5th. Tickets are 10\$ each and can be purchased from those students in the specialization, or by contacting us at siefc.upei@gmail.com. In addition we will be putting on a "Last Class Bash" at Ises on November 15th, all are invited, open mic night, 5\$ at the door!

Faculty of Education's open house on Thursday November 16th, 4:30-7:30 in Memorial 3rd floor, all are welcome and encouraged to come!

4-9-11 FIRST YEAR

Nothing to report.

4-9-11 MOVEMBER

The sti testing is on mov 7, and will serve to raise awareness of the need for sti testing when one is sexually active. The movember crawl will be held mov 18.

4-10 EXECUTIVE COMMITTEES

4-10-1 PRESIDENT'S COMMITTEE

The President's committee had its first meeting this week. Essentially what was discussed was appropriate times everybody could meet in the future, as well as a we worked on amending the policy surrounding prize distribution in the Student Union.

4-10-2 EXECUTIVE VP'S COMMITTEE

Nothing to report.

4-10-3 VP COMMUNICATION'S COMMITTEE

-Meet on Friday afternoons; two meetings so far
-Named our chair at the first meeting; it was me.

1. Pylon Strategy

-We bought pylons and wrote on them as an advertising method for the "Tupperware Remix Party" which happened Friday at The Wave.

Feedback included: Student's didn't know what TWRP stood for and didn't take the time to look it up. Once they did or it was explained most thought it was clever. May reuse the pylons for another event yet be more specific in what is written on the pylons.

2. SU Update Videos

Brought up in the last meeting that the SU Update videos of last year are not happening. It was also noted that it is hard to find the individuals to make the videos. One suggestion was to have each constituency make a video together; explaining the things related only to their constituency. Eg. All the Science Reps make a video, as do all the Business; etc. Obviously some planning would need to be involved in this as well as a criterion for each video. Suggestions/Comments

3. Photo Line on the SU Website; featuring students. We need names!!

We're getting rid of the UPEISU Tour along the bottom and replacing it with Student Features. So if you know anyone who has a special talent, achieved something great or is worthy of being featured let any member of the VP Communications Committee know or Kate Vangerven.

4-10-4 VP FINANCE'S COMMITTEE

Present: Emma McPhail, Kyle MacNeill, Tyler MacNeill, Dave Parker

Absent: Natalie Doyle

-Christ on Campus: Emma received a return email to her inquiry over the specifics of funding requested. Christ on Campus reported that they wanted \$40-\$75/week in order to continue funding their service. The committee decided that this was not in accordance with typical funding stances, and instead held a vote for a suggested \$50 one-time donation. The motion passed 3 to 1, with one absentee vote.

-Emma provided a copy of a draft for the Undergraduate application form for funding, which was reviewed by the group. Suggestions were made for an "Additional Information" section, and is again in review.

-The Mandate for the committee was informally approved.

-The committee reviewed the UPEISU Councillor Exit Survey as well as the Staff Exit Survey, which are undergoing some minor changes before reaching the final draft.

-The Scholarship page on the Student Services website was further discussed. Recommendations were made for a more concise, clearer search. In addition, more information needs to be entered about the scholarships on average.

Meeting adjourned.

4-10-5 VP ACTIVITIES' COMMITTEE

I took on the roll as chair. We've had two meetings so far. We've decided that we want to have our meetings every week, but are still trying to find a day and time that works for everyone. We haven't had a meeting where all members were present. However we discussed some great acts with potential of having a few of them play at The Wave later on in the school year, while indulging in some great half price apps. We also discussed how Halloween pub went.

5-1 SWEARING IN OF NEW COUNCILLORS

5-2 PRESENTATION BY CAMPUS TRUST ADMINISTRATORS OWEN RALPH AND TIM ADAMS

5-3 POLICY COMMITTEE

Motion: Livingstone/Deziel; Move to approve prep cook job as presented

Prep Cook

1. Job Description
 - a. Part-Time permanent employee of the UPEI SU. Works with and is accountable to the Mickey's Place Supervisor. Responsible for the daily food preparations needs of both the Wave and Student Union's food operations.
 - b. Supervisor: Mickey's Place Supervisor
2. Job Specifications
 - a. Experience in the food service industry, and;
 - b. Prompt and efficient work habits, and;
 - c. Time management skills, punctual and;
 - d. Ability to work alone unsupervised, and;
 - e. Knowledge of health & safety codes and regulations, and;
 - f. Ability to communicate well with others, and;
 - g. Minimum high school diploma
 - h. Energetic and enthusiastic, good attitude.
3. Job Duties
 - a. Inventory control, including ordering, portioning and quality control and;
 - b. Daily prep for all Wave and Student Union food operations based on demand, and;
 - c. Maintenance of kitchen and equipment, and;
 - d. Other duties as required.
4. Work Schedule
 - a. 7:30-12:30 daily Monday-Friday, September to April.

Motion: *Carried*

Motion: Livingstone/Deziel; To approve policies as presented:

MAY 2011 509 TICKET PURCHASE

I. Purpose

To ensure that tickets for SU events are properly purchased, stored, and distributed in a consistent, sustainable, and a fair fashion.

II. Policy

1. It shall be the responsibility of the SU Operations Manger to purchase, and securely store tickets for SU events.
2. Tickets shall be released by the Operations Manager to those responsible for distributing the tickets for SU events allowing adequate time for distribution.

MAY 2011 510 PRIZE MANAGEMENT

I. Purpose

To ensure that prizes awarded by the SU for contests, promotions, events, etc. are distributed timely, and fairly as they were intended.

II. Policy

1. All prizes that are either purchased by the SU or obtained as promotional materials free of charge shall be distributed as intended.
2. It shall be the responsibility of the Operations Manager to securely store prizes.
3. No staff member of the SU shall be eligible to receive prizes in any SU contests or promotions from their respective places of work. Members of the executive committee shall not be eligible to win any prizes.
4. Winners of prizes if not received immediately, shall be entitled to their prize no later than two (2) weeks after they have been declared the winner of said prize unless otherwise stated.
5. Prizes shall be defined as any material or experiential good, or service. Hired positions or elected offices shall not be considered prizes.

Amendment: Millington/Kyle MacNeill; To amend the policy by removing:

“Hired positions or elected offices shall not be considered prizes.”

Amendment: *Carried*
Motion: *Carried*

5-4 GM HIRING BOARD

5-5 TO GO INTO CAMERA

Motion: Deziel/Coles; To move into camera.

Motion: *Carried*

5-6 TO GO OUT OF CAMERA

Motion: Deziel/Millington; To move out of camera.

Motion: *Carried*

5-7 HIRING BOARD RESULTS

Motion: MacPhail/Coles; To approve the hiring board results as presented.

Motion: *Carried*

5-8 STUDENT UNION SERVICES

5-9 HALLOWEEN TICKET SALES

5-10 SHINERAMA ANNUAL REPORT

See back of minutes for report.

5-11 LIBRARY MICROWAVE

6-1 COMMITTEE REPORTS

Motion: Coles/Millington; To move that the Movember report from #13 into the "Faculty and Groups" section of reports and from hereon out include Executive Committee reports to that section as well.

Motion: *Carried*

NOTES:

Matthew MacInnis arrived at 7:25pm.

Kyle MacNeill arrived at 8:19pm.

7-1-ADJOURNMENT

Arsenault/Deziel: To adjourn the meeting.

Motion: *Carried*

The meeting was adjourned at 9:20pm.

President's Signature: _____

Chair of Council's Signature: _____

