



UNIVERSITY OF PRINCE EDWARD ISLAND STUDENT UNION

MINUTES- MEETING

STUDENT COUNCIL

SUNDAY, DECEMBER 4, 2016

The seventh meeting of the Student Council of the University of Prince Edward Island Student Union was held Sunday, December 4, 2016. Lauren McKearney took minutes for the meeting. Hossein Mivehchi, Chair of Council, called the meeting to order at 6:00 pm.

PRESENT:

Nathan Hood
John Rix
Kaylee Jabbour
Hammad Ahmed
Justin Clory
Matthew Coleman
Damilola Emmanuel
Michael Ferugson
Charlee Fry
Joel Hansen

Zak Jarvis
Erin MacNeill
William McGuigan
Mudhafar Mudheher
Sarah Outram
Amy Rix
Megan Rix
Julia Ross
Kali Ross
Robyn Soulsby
Daniel Wartman
Stephen Wilfeard

ABSENT:

Babafela Babalola Awosile

Nicole Mann

ALSO PRESENT:

Hossein Mivehchi
Lauren McKearney

Clayton Smith
Connor Mayhew

1-1 CALL TO ORDER

The meeting was called to order at 6:00 pm.

2-1 APPROVAL OF THE AGENDA

Motion: Jarvis/MacNeill: to approve the agenda for Sunday, December 4, 2016.

Motion: Carried

Motion: Jabbour/J. Rix: to add Society Ratifications to the agenda.

Motion: Carried

3-1 APPROVAL OF THE MINUTES

Motion: Jarvis/Jabbour: to approve the meeting minutes for Sunday, November 20, 2016.

Motion: Carried

Abstain: J.Rix

4-1 REPORTS

4-2 PRESIDENT

Hi Council,

The past two weeks have been relatively tame with the semester wrapping up. Here are some of the things I've been involved with:

John Rix, Bradley Noonan, and myself met with Jamie Fox, Leader of the Official Opposition. We discussed the UPEI SU's advocacy priorities for 2016-17, which were needs-based grants, open educational resources, and workforce protection and skills development.

I attended the Student Centre Management Committee meeting on the 24th. Facilities Management provided us with a list of quotes for some of the changes that were considered, and there are still in the process of finding designers. They have suggested that we should develop a document or some equivalent that outlines what our goals are with the refresh, and I am in the process of developing questions that will help steer us to the clearest answer.

I attended the Board of Governors meeting on November 24th. It was a pretty straightforward meeting, with only some small policy edits, mandate reviews, and HR items being discussed.

I have been doing a bit of work on the CFS file. I arranged a call this past week with the pro-reform schools to discuss next steps. I also sat down with an accountant and Michael Ferguson to take a look at their most recently released financial statements, and there were some questions that still reminded, so we will be sending those to the National Executive for a response.

The executive committee met with the auditors on December 2nd. It was noted that because of our settlement with the CFS and its confidential terms, we would likely have to modify the way the settlement is reported in the financial statements. Thus, although we had anticipated having the financial statements available for presentation tonight, we will have to wait until we have heard back from the auditors and lawyers regarding its presentation in the statements. Hopefully this will be resolved in the next few days and we

can send this out to Council well in advance of the next meeting so that councillors can properly review the document.

In exciting news for UPEI students, UPEI will be working with Senator Hubley's office to recognize extraordinary UPEI students' accomplishments.

Aside from that, I've met with the Policy Committee, which has a resolution to present later on in the agenda, the NIFD Committee, which is working on overhauling evaluations, and CASA's Grad Council, which discussed our work items for second semester.

Best of luck with your exams and any outstanding assignments, and as always, if you have any questions let me know.

Respectfully submitted,

Nathan

4-3 VP ACADEMIC AND EXTERNAL

Lobbying

- Met with Sidney MacEwen (Critic for Workforce and Advanced Learning)
- Richard Brown, Minister of Workforce and Advanced Learning
- Heath MacDonald, Minister of Economic Development and Tourism
- Jamie Fox, Leader of the Official Opposition
- Awaiting Committee Report from the Standing Committee on Education and Economic Development
- Premier Wade MacLauchlan has invited us to the present to the Government Caucus (likely in the new year)

Policy Work

- MYF Submission in final draft
- White Paper outline being constructed
- Research on International Student Health Care Issue (flagged to us by NB)
- Joint submission to the Atlantic Growth Strategy Committee with StudentsNS and NBSA
- Timely Feedback Senate Submission

CASA

- Attended Lobby Week - 163 Meeting with Ministers, MPs, Senators in 3 days
- Express Entry for International Students now in government policy
- Fair Elections Act is no more, so it will be easier for students to vote in the next election
- Flat-rate contribution announced by government
- Attended Board Retreat

Committees

- Due to illness, and lobby conference - my committees have not met recently.
- VP Academic and Research Search Committee - looking to fill that position in the University.

Others

- Gave an Advocacy presentation to the Engineers Without Borders Chapter at UPEI

4-4 VP STUDENT LIFE

Hello Council,

I hope the end of the semester is treating you all well! Here is a brief overview of the past two weeks, if you have any further questions don't hesitate to ask.

Two weeks ago was Health and Fitness Week on campus, and in collaboration with UPEI and UPEI Athletics we organized a week full of events to promote healthy living on campus. This same week I met with SCOSA, and the executive committee. We also held "First Year Festive Festivities" - this was an event the first year representative and I organized. First years were invited to come decorate holiday cards, ornaments, and colouring sheets. We ended this event with holiday trivia in McMillan Hall. MO.V.O. Fest was a 19+ Drake Appreciation Night, held in the Wave. Proceeds from this will be donated to the November Foundation.

Last week was The Five Days of Cheer. I organized an event or activity on each day of the week. Monday was hot chocolate, Tuesday was Thriftmas, Wednesday due to the storm was cancelled, Thursday was The Final Fest, and Friday was Free Holiday Card Decorating and Gingerbread cookie decorating (postponed from Wednesday). We also held the third Clubs' Cup of the semester, and it was a gingerbread house making contest in McMillan Hall.

Good luck with the rest of the semester, and thank you for all your hard work so far!

Happy Holidays,
Kaylee

4-5 VP FINANCE

Good Evening All,

I hope everyone is not getting too stressed out whilst preparing for their exams. I know it has been a busy couple of weeks for everyone and it has been for me as well.

November 21 - 27: During this time period my primary focus was on preparing budget amendments to ensure that we could amend the budget before the end of the semester. This is important so that we can start getting it out to students and focusing on next year's budget as soon as we get back in the new year. The budget committee met for the first time on Saturday, November 26, 2016, and finalized the budget amendments and therein the amended budget that we will review later on this evening. I received copies of our audited financial reports prior to this week and spent some time looking them over and reconciling any items that stood out as being unusual. Overall the statements were presented fairly and we will be reviewing them once some slight changes are made to the wording in certain sections. I spent some time during this week responding to funding requests and questions from students and there has been a large influx of requests over the past month. The funding committee will be drafting some resolutions to improve how the funding is distributed and segregated early in the new year.

November 28 - December 4th: This week we had our first snow storm and I spent a lot of time working from home during that day writing up emails and responding to funding related questions. I spent some time looking into our new cash management system that will be implemented by CIBC in the new year which will greatly improve internal controls as related to cash in the Student Union so I am very excited about that. I also spent some time gathering information for our funding committee meeting on December 4th and preparing some summary documents and sending out emails. I also created some summary documents in relation to budget amendments for council, which you should have a copy of. I spent some time finalizing the budget and inputting the changes into the budget document. We also had the auditor come speak with us about our financial statements and she did not express any material concerns about the Student Union's operations and we posted all adjusting entries that were required.

That is what I have been up to over the past two weeks. If you have questions about anything in this write up please let me know. I will attach a copy of the amended budget here for easy access.

4-6 SENATE

Nothing to report. The next Senate meeting will be held in the new year.

4-7 BOARD OF GOVERNORS

The most recent meeting for the UPEI Board of Governors was held on Thursday November, 24th 2016. This meeting was held at the new location of 618 University Avenue, which will be the new location for the Board as well as the UPEI Senate. The renovations and updates are nearing completion and the offices of Alumni Engagement will be moving into their new office at

618 in the near future.

There were discussions and motions made in regard to tenure applications and faculty appointments. The University's Emergency Response Plan is being reviewed and adjusted as required. In regard to this the Campus evacuation which occurred in October is being reviewed and being taken into consideration within the University's emergency response plan. The Post-Secondary Institutions Strategic Investment Fund (known as SIF) has 3 current projects progressing on our UPEI Campus. These projects are an e-Hub and Student Success Center in Dalton Hall, Psychology Research Labs in Memorial Hall, and a new Patient Oriented Research space in Steele Building. The physical renovations/work for the project in Steele Building have begun and preliminary work for the Dalton Hall and Memorial Hall has begun. Project Beacon is currently on its 14th month and continues to progress on budget, with very minimal delays to the planned schedule.

The next meeting for the Board of Governors will be held in the new year on January 26th, with the next Property and Asset Committee meeting to be held on January 12th.

As always if you have any questions, email me or see me on Campus.

Good Luck on Finals & Happy Holidays!

Michael

5-1 IMPEACHMENT DUE TO NON-ATTENDANCE

Councillor Babafela Babalola Awosile has been automatically impeached from his position of Graduate Senate Representative after his absence from three consecutive UPEISU Council meetings. Babafela Babalola Awosile did not appeal his impeachment and has notified council of his resignation.

Motion: J.Rix/MacNeill: to accept the resignation of Babafela Babalola Awosile from the Graduate Senate Representative council position.

Motion: Carried

Amendment: J.Rix/Jarvis: to accept the resignation of Babafela Babalola Awosile from Graduate Senate Representative council position.

Motion: Carried

6-1 RESOLUTION ON ENVIRONMENTALLY-FRIENDLY DINNERWARE AND SERVEWARE

Be it resolved that the UPEI SU use paper plates, where needed at all future events and activities hosted by the Student Union;

Be it further resolved that the Student Union encourage ratified clubs and societies to use paper plates over less environmentally-friendly equivalents;

Be it further resolved that the SU avoid environmentally-unfriendly food and drink dinnerware and serveware wherever possible.

Motion: Hood/Wartman: to adopt the resolution on environmentally-friendly dinnerware and serveware.

Motion: Carried

7-1 **COPORATE KNOWLEDGE AND TRANSITIONS**

Councillor Clory is looking for clarity on how information is passed on from the current executives to incoming executives.

President Hood clarified that there is a Transition Week that involves outgoing and incoming executive members each year. Transition Week is used to help changeover the outgoing executive with the incoming executive. As well, full-time staff of the Student Union acts as resources for passing on information from year to year.

8-1 **COMMUNICATIONS FROM THE PREVIOUS COUNCIL MEETING**

Motion: J.Rix/MacNeill: to discuss communications from the previous council meeting.

Motion: Carried

A decision to discuss with the Director of Communications on what they hope to see come out of a new Associated Director of Communications position was made. President Hood will meet with the Director of Communications over the next week.

Motion: J.Rix/Hansen: to have the President bring back a plan outlining the transition of the Wave Promotions Coordination into an Associated Director of Communications with an e-vote to be held mid-December.

Motion: Carried

Abstain: Mudheher

9-1 **2016 FINANCIAL STATEMENTS**

Discussion on the 2016 Financial Statements has been moved to the next council meeting.

10-1 **2016-17 BUDGET AMENDMENTS**

UPEI Student Union Budget

Budget Overview		Note	Amended 15/16	Amended 16/17
Sources of Cash				
Student Union Fees			\$ 625,660	\$ 622,380
Student Center Fund			\$ 152,600	\$ 144,640
Event Programming			\$ 40,000	\$ 40,000
GM Mat Leave From Savings			\$ 9,011	\$ -
Health Plan Late Opt Outs			\$ 2,000	\$ 4,000
Heckbert's Session Fees			\$ 1,500	\$ 1,500
New Ad Revenue			\$ 2,000	\$ 2,000
Off Campus Housing Ads			\$ 1,000	\$ 1,200
Student Center Rent			\$ 6,000	\$ 6,000
Vending			\$ 1,500	\$ 1,500
Total Operating Revenues:			\$ 841,271	\$ 823,220
Uses of Cash				
Donations		9	\$ 2,360	\$ 2,360
Executive Administration		1	\$ 12,244	\$ 14,000
Full-Time Staff Salaries		8	\$ 158,157	\$ 140,465
Insurance			\$ 20,000	\$ 22,000
Interest and Bank Charges			\$ 4,000	\$ 4,000
Investment		10	\$ 17,000	\$ 25,000
Mickey's Place		7	\$ 1,863	\$ 4,964
Office of the President		1	\$ 37,508	\$ 44,069
Office of the VPAX		1	\$ 24,422	\$ 32,354
Office of the VPFA		1	\$ 25,942	\$ 35,098
Office of the VPSL		1	\$ 86,326	\$ 95,947
Professional Fees		12	\$ 23,000	\$ 33,000
Student Center Debt			\$ 100,357	\$ 25,071
Student Center Operations		11	\$ 155,718	\$ 152,478
Student Council		4	\$ 12,391	\$ 12,535
SU Administration		5	\$ 69,294	\$ 64,421
The Cadre		3	\$ 12,501	\$ 13,115
The Wave		2	\$ 52,586	\$ 88,099
Worker's Compensation			\$ 1,100	\$ 1,100
Yearbook		6	\$ 8,548	\$ 8,862
Total Operating Expenses			\$ 825,318	\$ 818,938

Net Cash Inflow (Outflow)			\$ 15,953	\$ 4,282
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Executive Portfolios		Note 1	Amended 15/16	Proposed 2016-2017
Office of The President				
	Salary (Summer)		\$ 10,554	\$ 10,108
	Salary (School Year)		\$ 13,490	\$ 14,547
Student Initiatives			\$ -	\$ 3,000
Director of Communications				
	Salary		\$ 6,205	\$ 6,927
	Branding		\$ 2,500	\$ 2,500
	Equipment		\$ -	\$ 2,000
	Graphic Designer		\$ 3,410	\$ 3,572
	Photographer		\$ 1,350	\$ 1,414
Total			\$ 37,508	\$ 44,069
Office of The VPAX				
	Salary (Summer)		\$ 5,117	\$ 7,760
	Salary (School Year)		\$ 7,225	\$ 9,738
Advocacy			\$ 1,500	\$ 1,500
CASA				
	CASA Lobby Conference		\$ -	\$ 1,500
	CASA AGM		\$ 2,500	\$ 2,500
	CASA Policy		\$ 1,500	\$ 2,000
	CASA Transition		\$ 2,000	\$ 2,000
	CASA Election Readiness		\$ 1,500	\$ -
Policy and Research Coordinator			\$ 3,080	\$ 5,357
Total			\$ 24,422	\$ 32,354
Office of The VPFA				
	Salary (Summer)		\$ 5,117	\$ 7,760
	Salary (School Year)		\$ 7,225	\$ 9,738
Funding				
	Society Funding ¹		\$ 3,500	\$ 4,500
	Undergraduate Funding ²		\$ 4,500	\$ 5,000
	Graduate Funding ²		\$ 5,000	\$ 7,500
Campus Trust Conference			\$ 600	\$ 600
Total			\$ 25,942	\$ 35,098

Office of The VPSL					
	Salary (Summer)		\$	5,117	\$ 7,760
	Salary (School Year)		\$	7,225	\$ 9,738
Programming					
	Back to School Pub		\$	7,143	\$ 7,143
	Halloween Pub		\$	7,143	\$ 7,143
	Beach Blast		\$	7,143	\$ 7,143
	Misc. activities		\$	7,143	\$ 7,143
	Misc. Activities		\$	7,143	\$ 7,143
	Misc. Activities		\$	7,143	\$ 7,143
	Misc. Activities		\$	7,143	\$ 7,143
	Graduate Student Programming		\$	-	\$ 1,150
	1st year event		\$	1,000	\$ 1,000
Campaigns			\$	10,000	\$ 10,000
Societies:					
	Society Appreciation		\$	750	\$ 750
	Society Initiatives		\$	-	\$ 2,000
	Society Fairs		\$	500	\$ -
	Society Workshops		\$	500	\$ -
COCA:					
	COCA		\$	2,500	\$ 2,000
	COCA Annual fee		\$	396	\$ 396
Clubs Coordinator			\$	2,310	\$ 4,838
Campaign Coordinator			\$	6,028	\$ 6,315
Total			\$	86,326	\$ 95,947
Executive Administration					
Executive Professional Development			\$	2,500	\$ 3,000
Travel: Professional Development			\$	1,000	\$ 1,000
EI/CPP			\$	3,713	\$ 4,400
Vacation Pay			\$	2,289	\$ 2,757
Courses			\$	2,743	\$ 2,843
Total			\$	12,244	\$ 14,000

Note ¹ Governed by the Clubs and Societies Funding Policy

Note ² Governed by the Student Academic and Enrichment Policy

The Wave		Note 2	Amended 15/16	Proposed 16/17
Operating Revenue				
	Food Sales		\$ 58,500	\$ 75,000
	Liquor Sales		\$ 112,350	\$ 100,000
Other Revenue				
	Wave Programs		\$ 4,000	\$ 4,000
	Sundry Income		\$ 11,000	\$ 5,000
	ATM		\$ 9,600	\$ 9,600
Total Revenue			\$ 195,450	\$ 193,600
Cost of Goods Sold				
	Food Costs		\$ 40,000	\$ 52,000
	Liquor Costs		\$ 41,000	\$ 41,000
Gross Profit			\$ 114,450	\$ 100,600
Operating Expenses				
	Advertising		\$ 4,000	\$ 2,500
	Cable		\$ 1,000	\$ 1,700
	Customer Appreciation		\$ 500	\$ 500
	Decorations		\$ 2,000	\$ 2,000
	Equipment		\$ 6,000	\$ 10,000
	Interest		\$ 2,186	\$ 2,186
	Internet for Debit		\$ 2,567	\$ 3,000
	License		\$ 1,500	\$ 1,500
	Maintenance		\$ 6,000	\$ 6,000
	Materials & Supplies		\$ 10,000	\$ 10,000
	Office Supplies		\$ 500	\$ 500
	Programming		\$ 20,000	\$ 20,000
	SOCAN/Resound		\$ 1,300	\$ 2,000
	Sound Equipment		\$ -	\$ 12,483
	Staff Clothing		\$ 2,500	\$ 2,000
	Staff Training		\$ 2,000	\$ 2,500
	Unexpected Costs		\$ 1,500	\$ 1,500
	Wages	A1	\$ 103,483	\$ 108,330
Total Operating Expenses			\$ 167,036	\$ 188,699
Net position			-\$ 52,586	-\$ 88,099

The Wave Wages		A1	Amended 15/16	Proposed 16/17
Staff				
	Promotions Coordinator		\$ 4,950	\$ 5,186
	Bartenders		\$ 20,802	\$ 21,792
	Big Event Security		\$ 11,097	\$ 11,625
	Servers		\$ 25,478	\$ 26,691
	Daily Security		\$ 7,402	\$ 7,755
	Cook		\$ 29,000	\$ 30,381
	EI/CPP		\$ 4,754	\$ 4,900
Total Staff Expense			\$ 103,483	\$ 108,330

Student Newspaper - Cadre		Note 3	Amended 15/16	Proposed 16/17
Revenue (Advertisements)			\$ 1,000	\$ 1,000
Operating Expenses				
	Wages	B1	\$ 10,485	\$ 11,165
	Website Hosting Fees		\$ 200	\$ 150
	CUP Membership	B1	\$ 1,950	\$ 1,950
	Office Expenses	B1	\$ 866	\$ 850
Total Expenses			\$ 13,501	\$ 14,115
Net Position			-\$ 12,501	-\$ 13,115

Cadre Notes		B1	Amended 15/16	Proposed 16/17
Wages				
	Editor-In-Chief		\$ 3,000	\$ 3,143
	Managing Editors (5 @ 25 weeks ea.)		\$ 6,563	\$ 6,875
	EIC Commission (10% of local ads)		\$ 100	\$ 100
	Volunteer Appreciation		\$ 300	\$ 300
	EI/CPP		\$ 136	\$ 342
	Vacation Pay		\$ 387	\$ 405
Total Wages			\$ 10,485	\$ 11,165
Canadian University Press (CUP)				
	Membership Fee		\$ 400	\$ 400
	Delegation Fee		\$ 550	\$ 550
	Travel		\$ 1,000	\$ 1,000
Total CUP Expense			\$ 1,950	\$ 1,950
Office Expenses				
	Materials & Supplies		\$ 250	\$ 550
	Repairs and Maintenance		\$ 100	\$ 300
	Telephone		\$ 516	\$ -
Total Office Expenses			\$ 866	\$ 850

Student Council		Note 4	Amended 15/16	Proposed 16/17
Salaries				
	Deputy Chair		\$ 907	\$ 950
	Chair		\$ 1,418	\$ 1,485
	CRO for 2 Elections		\$ 500	\$ 500
Total Salaries			\$ 2,825	\$ 2,935
Operating Expenses				

	NIFD Committee		\$	500	\$	1,000
	Emergency Fund for 2 Elections		\$	766	\$	300
	Council Orientation / Retreat		\$	3,000	\$	3,000
	Volunteer Appreciation		\$	2,000	\$	2,000
	Street Team		\$	500	\$	500
	Election Materials		\$	300	\$	300
	Welcome Day		\$	500	\$	500
	Council Documents		\$	1,000	\$	1,000
	Orientation Week		\$	1,000	\$	1,000
Total Council Expenses			\$	12,391	\$	12,535

Administration Costs		Note 5	Amended 15/16	Proposed 16/17
Operating Expenses				
	Cell Phones		\$ 3,840	\$ 4,800
	Handbook		\$ 6,000	\$ 8,000
	Mail Delivery		\$ 300	\$ 300
	Office & Misc.	C1	\$ 40,269	\$ 29,929
	Student Office Assistant		\$ 5,115	\$ 8,931
Staff Development				
	Employee Appreciation		\$ 400	\$ 400
	SU Staff Appreciation		\$ 5,000	\$ 5,000
CHMA				
	CHMA		\$ 2,500	\$ 2,000
	CHMA Membership		\$ 311	\$ 311
AMICUS				
	Annual Fee		\$ 750	\$ 750
	Conference & Regional		\$ 3,625	\$ 2,000
EI/CPP			\$ 300	\$ 500
Vacation Pay			\$ 884	\$ 1,500
Total Administration Costs			\$ 69,294	\$ 64,421

Office & Misc.		C1	Amended 15/16	Proposed 16/17
AccPac - Sage 50 Accounting			\$ 2,050	\$ 4,500
Board Room Chairs			\$ 2,000	\$ -
Contingency Fund - App			\$ -	\$ 6,500
Computer			\$ 2,000	\$ 3,000
Copier Service Agreement			\$ 1,944	\$ 1,944
Mail			\$ 1,000	\$ 1,000
New SU Website Support			\$ 15,000	\$ 2,000
Office Equipment & Supplies			\$ 1,200	\$ 1,200
Office Phone			\$ 2,290	\$ 2,000
Online Resources			\$ 1,285	\$ 1,285
Signage			\$ 2,000	\$ 2,000
Special Projects			\$ 500	\$ 500
SU Anxillary Office Space			\$ 5,000	\$ -
Stationary printing			\$ 4,000	\$ 4,000
Total Office Expenses			\$ 40,269	\$ 29,929

Yearbook		Note 6	Amended 15/16	Proposed 16/17
Revenue				

	Ad Sales (Net Commission)		\$	7,200	\$	7,200
	Cost of Goods Sold					
	Printing		\$	9,793	\$	9,793
	Gross Profit (Loss)		-\$	2,593	-\$	2,593
	Operating Expenses					
	Office Expenses	D1	\$	1,050	\$	1,108
	Salaries	D1	\$	4,905	\$	5,160
	Total Operating Expenses		\$	5,955	\$	6,268
	Net Position		-\$	8,548	-\$	8,862

Yearbook Salaries		D1	Amended 15/16	Proposed 16/17
Salaries				
	Editor Salary		\$ 1,972	\$ 2,066
	Yearbook Staff		\$ 2,220	\$ 2,326
	Grad Week Editor		\$ 370	\$ 388
	EI/CPP		\$ 158	\$ 190
	Vacation Pay		\$ 185	\$ 191
	Salaries Total		\$ 4,905	\$ 5,160
	Office Expenses			
	Telephone		\$ 450	\$ 450
	Volunteer Honorarium		\$ 100	\$ 100
	Materials / Supplies		\$ 250	\$ 250
	Computer Software		\$ 250	\$ 308
	Office Expenses Total		\$ 1,050	\$ 1,108

Mickey's Place		Note 7	Amended 15/16	Proposed 16/17
Sales			\$ 36,000	\$ 36,000
Cost of Goods Sold			\$ 20,000	\$ 20,000
Gross Profit			\$ 16,000	\$ 16,000
	Operating Expenses			
	CPP/EI		\$ 503	\$ 527
	Customer Appreciation		\$ 200	\$ 200
	Equipment		\$ 500	\$ 2,500
	Interest		\$ 1,000	\$ -
	Repairs and Maintenance		\$ 500	\$ 900
	Tele/Internet Line		\$ 1,100	\$ 1,100
	Vacation Pay		\$ 560	\$ 587
	Wages & Benefits		\$ 13,500	\$ 15,150
	Total Operating Expenses		\$ 17,863	\$ 20,964
	Net Position		-\$ 1,863	-\$ 4,964

Full-Time Staff		Note 8	Amended 15/16	Proposed 16/17
Salaries				
	General Manager		\$ 24,011	\$ 34,000
	Bar Manager		\$ 37,592	\$ 38,006

	Administrative Coordinator		\$ 35,560	\$ 33,328
	GM Mat Leave Coverage		\$ 35,385	\$ 9,700
Salaries Total			\$ 132,548	\$ 115,033
Benefits and Employer Expenses				
	Blue Cross & Campus Trust		\$ 1,704	\$ 1,704
	Courses		\$ 1,656	\$ 1,706
	Pension		\$ 13,511	\$ 13,799
	C.P.		\$ 6,331	\$ 5,846
	E.I.		\$ 2,408	\$ 2,377
Total Benefits and Employer Expenses			\$ 25,610	\$ 25,432
Total Full-Time Staff Costs			\$ 158,157	\$ 140,465

Donations		Note 9	Amended 15/16	Proposed 16/17
Charitable organizations			\$ 500.00	\$ 500.00
Foster Parents Plan			\$ 210.00	\$ 210.00
JT Mickey Place Awards			\$ 1,650.00	\$ 1,650.00
Total Donations			\$ 2,360.00	\$ 2,360.00

Investments		Note 10	Amended 15/16	Proposed 16/17
Long Term Capital Fund			\$ -	\$ 20,000
Short Term Legal Contingency			\$ 17,000	\$ 5,000
Total Investments			\$ 17,000	\$ 25,000

Student Center Operations		Note 11	Amended 15/16	Proposed 16/17
Service Workers				
	Base Salary		\$ 74,458	\$ 74,458
	Fringe Benefits		\$ 21,965	\$ 23,454
Utility workers				
	Salaries		\$ 20,599	\$ 20,469
	Fringe Benefits		\$ 6,077	\$ 6,448
	Cleaning Supplies		\$ 5,000	\$ 5,000
Utilities				
	Heat		\$ 94,851	\$ 84,139
	Electrical		\$ 85,660	\$ 88,014
	Water		\$ 2,800	\$ 2,800
	Service Contracts		\$ 24,000	\$ 24,000
	R & M - General		\$ 26,000	\$ 26,000
	Property Insurance		\$ 4,871	\$ 4,871
	Equipment		\$ 700	\$ 700
Total Costs			\$ 366,981	\$ 360,353
Student Union Portion¹			\$ 155,718	\$ 152,478

Note ¹ Student Union Cost Shares Operating Expenses with the University for the W.A Murphy Student Center

Professional Fees		Note 12	Amended 15/16	Proposed 16/17
Audit Fees			\$ 11,000	\$ 11,000

Legal Fees			\$	12,000	\$	12,000
Student Center Refresh Specialists			\$	-	\$	10,000
Total Professional Fees			\$	23,000	\$	33,000

Motion: Hood/Coleman: to approve the amended budget as presented.

Motion: Carried

11-1 SOCIETY RATIFICATIONS

Motion: Jabbour/Jarvis: to ratify the following clubs and societies:

Bahai Association

Exercise Is Medicine

Motion: Carried

Abstain: M.Rix

12-1 NEW BUSINESS

Motion: J.Rix/Wartman: for policy committee to create a clause that will allow Councilors to have acceptable absences to increase flexibility.

Motion: Carried

The council Christmas party will be held in the New Year!

Happy Birthday Jay-Z!

Council is invited to the UPEI New Year Levee to held from 11:30 am to 1:30 pm at the School of Sustainable Design and Engineering on January 1st, 2016.

13-1 ADJOURNMENT

Motion: Jabbour/M.Rx: to adjourn the meeting.

Motion: Carried

Opposed: Jarvis

Wilfeard

The meeting was adjourned at 7:46 pm.

Signatures

President

Chair of Council