



UNIVERSITY OF PRINCE EDWARD ISLAND STUDENT UNION

MINUTES- MEETING

STUDENT COUNCIL

SUNDAY, SEPTEMBER 25, 2016

The second meeting of the 2016/2017 Student Council of the University of Prince Edward Island Student Union was held Sunday, September 25, 2016. Lauren McKearney took minutes for the meeting. Hossein Mivehchi, Chair of Council, called the meeting to order at 6:05 pm.

PRESENT:

Nathan Hood	Nicole Mann
John Rix	Sarah Outram
Kaylee Jabbour	Megan Rix
Babafela Babalola Awosile	Robyn Soulsby
Matthew Coleman	Stephen Wilfeard
Michael Ferguson	
Joel Hansen	
Zak Jarvis	
Mudhafar Mudheher	

ABSENT:

Casey O'Sullivan	Halen Sky
Owen Shaw	

ALSO PRESENT:

Hossein Mivehchi	Clayton Smith
Lauren McKearney	Connor Mayhew

1-1 **CALL TO ORDER**

The meeting was called to order at 6:05 pm.

2-1 **APPROVAL OF THE AGENDA**

Motion: Jarvis/Rix: to approve the agenda for Sunday, September 25, 2106.

Motion: Carried

Amendment: Hood/Jarvis: to move agenda item number five: Councillor Resignations to after agenda item number ten: Council and Committee Bylaw.

Amendment: Carried

Amendment: Jarvis/Wilfeard: to add Candidate Introductions to the agenda.

Amendment: Carried

3-1 APPROVAL OF THE MINUTES

Motion: Rix/Coleman: to approve the meeting minutes for Sunday, September 11, 2016.

Motion: Carried

Amendment: Mudheher /Rix: to change Mudhafar Mudhafar to Mudhafar Mudheher.

Amendment: Carried

4-1 REPORTS

4-2 PRESIDENT

Hi Council,

What an interesting past two weeks! I suppose it would only be fair to start with the most noteworthy thing that happened: the bomb threats.

From my general conversation with students, they expressed frustration at the length of time it took to leave the campus following their learning of the campus closure. I have heard times ranging from 45 minutes to well over an hour. I am planning to release a survey later this week to collect more feedback from students with respect to what went well and what could be improved, with the intention of bringing this information to the administration when the “post-mortem” on the day is being conducted.

I would like to commend Residence Services for their great work handling the situation on Wednesday. I’d also like to thank Student Affairs for running a check-in spot and freeing up counselors for those who may have needed them.

In less interesting news...

- I attended the Board of Governors Orientation session with Michael, which I thought was an interesting experience. This included an overview of current challenges for the university and an update on the labor negotiations.

- I held my first meeting with my committee of AVC students. We discussed perception issues that exist between the UPEI/AVC communities and brainstormed some ideas for future events in the AVC.

- I attended the UPEI Athletics Kick-Off event at the Red Shores Racetrack and Casino. The event featured athletes and coaches from every team who provided team previews for the year, followed by horse races on the track.

- I had a meeting with Zak, our Senate Rep, to discuss the bylaw on councilor responsibilities that he had proposed the year before
- I attended the Senate meeting on September 16th. As you've likely already learned, there were a number of positive changes for students, but I will leave those to the Senate Representatives to present in their report.
- We released and closed our Student Centre survey for faculty and staff. There was lots of good ideas inside that will be reviewed by NIFD later this week, with our broad list of asks being compiled and sent to Facilities Management at the end of the week so that we can move forward with developing quotes/estimates for the proposed updates.
- I attended the SU/AVC mingle with the rest of the executive team. Thanks to Nicole and Kaylee for facilitating that event.
- I attended a daylong symposium on climate change resilience and adaptation. Expect to hear more on this topic later in the year.
- I attended both the CASA Graduate Council and Governance Committee meetings. I also met with NIFD and the Policy Committee.
- Speaking of NIFD, the committee has decided to host our annual Council retreat at the Rodd Mill River on October 15th.
- I attended the Board of Governors' Finance and Audit Committee meeting.
- I presented to the University 103 Class on Thursday about the services the Student Union provides to its members
- I attended the UPEI Donor Picnic with Kaylee and Melissa.

As always, if you have any questions please feel free to ask.

Respectfully submitted,
Nathan

4-3 VP ACADEMIC AND EXTERNAL

Hello all,

Here is a highlight of the things that Council should be updated on:

- 1) Lobby Doc Development
 - Entering final stages now, will be getting Graphic design underway shortly
- 2) Committees

- Advocacy Team met on September 19th. Began work plan - will be moving forward with a presentation, videos on policy priorities, a continuation of Kids These Days panel discussions
- Senate Committee on Honorary Degrees - Preliminary meeting
- AxComm - should be meeting soon, will report back next Council meeting.

3) Meetings

- Donald Moses, Librarian, on an Open Textbook Project
- VP Academic and Research - Student Issues, Timely Feedback, and School of Graduate Studies
- MP and Conservative Youth Critic, Racheal Harder - CASA pre-budget submission
- Minister of Democratic Renewal, Maryam Monsef - Student perspective on electoral reform

4) Financial Literacy Week

- Had provincial government present - poorly attended.

5) CASA

- Had a Board meeting
- Reviewed Innovation Agenda Submission
- Talked about reforming "Foundations"

6) Senate

- School of Graduate Studies endorsed
- Timely feedback policy being returned to APCC
- Dropping courses with academic penalty has changed - one date now, only 50% refund.

7) Policy Update

- Updated policies should be online soon
- New policy proposal package is being integrated with the website
- Major report on Timely feedback completed and utilized at the most recent Senate meeting

Questions?

4-4 VP STUDENT LIFE

Good Evening Council,

The past two weeks have been quite busy between work and classes, but I finally feel like I'm starting to get the hang of balancing the two. I hope everyone is adjusting well to their new course load, and is happy with the decisions they've made.

Since we've last met the SU executed the first ever Financial Literacy Week

from September 12-15th. We had four sessions in McMillan Hall as well as a "Financial Literacy Week" Bingo night. Overall I think this went well, and the information provided to students was very valuable. AVC Rep, Nicole Mann and I also organized an "AVC-SU Mingle" in the AVC Learning Commons. With a turn out of ~30 AVC students I think this went very well, and gave us a great opportunity to introduce students at the AVC to the Student Union and what we do.

Aside from Financial Literacy Week and the AVC event, I met twice with the Executive Committee, once with the Health and Safety Steering Committee, once with the Honorary Degree Senate Committee, twice with Anthony from the office of Alumni and Engagement, once with Student Union Advocacy Team, and once with Laura Lee Noonan regarding the PEI Low Risk Drinking Guidelines and the "Keep it Social" campaign.

Advertising for the first "Live and On Tap w/ Craig Cardiff" began last week, preparations for Halloween Pub, Volunteer Fair, Imagines Poster Sale, Clubs Cup, and Future Executive Development are also underway.

Kind Regards,
Kaylee

4-5 VP FINANCE

Good Evening All,

Last week was an exciting time for the Student Union. We put on our first ever financial literacy week! Overall it was a large success with BINGO night seeing the largest draw of students as we were offering a free course. For me, I spent most of my time during the week helping to set up for presentations, running BINGO night, and doing some research to help out with financial literacy. I also did some work on the budget summary during this time and started to look at some more amendments that may need to be made once enrollment numbers are official.

Later in the week and on the weekend I did some work on committee governance and organization. I created websites for all of the committees to which I am the chair and created a template for all other committees/boards to use in the future. It was during this time that I also created the governing documents for the committees and reached out to Elizabeth, the Editor-In-Chief of The Cadre, to get started on making sure The Cadre Board of Governors is effective this year.

There was an influx of funding applications received over the past two weeks so it took me some time to organize and respond to them. I organized the requests in the funding tracker and we restructured some of the funding for undergraduates from the summer because much of it went unused.

This week I had the opportunity to be interviewed by CBC about Mickey's Place and the effect of Tim Hortons on business. I am not sure when this interview will be aired, but it did get pushed back because of the bomb threat that occurred on the same day.

For the rest of the week, I spent a lot of time organizing the financial reports for council this week and tried to make them more user-friendly than they have been in the past. If you have any questions/comments about how financial information is presented please e-mail me or come see me in my office.

I hope that this helps you have a better idea of what I've been up to. If you have any questions please set up a meeting with me as I always appreciate a good conversation.

4-6 SENATE

Hello Council,

The Senate held its first meeting of the 2016/17 academic year on Friday September 16, 2016, in lecture theater 242 of McDougall Hall. The meeting had gone the full length of time (3:00pm-5:00pm) and a motion was passed to extend by the allowed 15 minutes in order to complete the agenda (ending at 5:15pm). Below are some of the highlights of this meeting.

-First, Senate had been informed that there had been 10 more students added to the previous graduating class since the last meeting, totaling at 940 graduates for the 2015/16 academic year.

-The following is the enrollment data as of September 16, 2016, compared to that as of September 17, 2016:

Total Student Headcount: 4417 - up by 2.1% from last year (or about 90 students).

Full-time Students: 3974 - up by 1.8% from last year (or about 70 students).

Part-time Students: 443 - up 4.7% (or about 20 students).

Undergraduate (Arts, Business, Science, Nursing, Unclassified): 3648 - up by 2.6% (or about 92 students).

DVM: 254 - up 0.8% (2 students).

BED or Certificate in Education: 89 - up by 1.1% (1 student).

Total Graduate Students: 426 - down 1.2% (5 students).

International Students: 939 - up by 18.1% (or about 144 students).

-Representing 68 countries and regions, 21% of total student body

Total Course Registration: 17,451 - up 1.7% (or about 300 more registrations).

-A special meeting may be arranged for discussion around the recently created position of Vice-President Academic and Research (by combining the positions Vice-President Academic and Vice-President Research and Graduate Studies).

-Current Vice-President, Robert Gilmour's term ends this academic year, in April 2017. Therefore discussion must be had around the position and the searching process for the next individual to fill the position.

-A motion had been passed regarding the course withdrawal dates and the associated refunds.

-The process had been 60% refund until September 30, and 40% refund until October 31.

-The motion passed changed this to a 50% refund straight through until October 31, 2016, and then February 28, 2017 for the second semester.

-With the previous process, students questioning their courses may rush to drop and get the refund while it remained at 60%. With this change, students may remain in their courses longer, as regardless how long they stay in the refund amount stays the same until October 31, and those who discontinue before that date receive no academic penalty. This also gives students a little extra money in their pockets when they may have missed the first drop date through the previous process.

-A motion had been passed to allow the School of Graduate Studies to be formed here at UPEI. This allows many needed benefits for graduate students here at UPEI, including but not limited to orientation, funding, academic supports, and various other resources. The school would likely receive an interim Dean, which would most likely be coming from the current role of Associate Dean of Graduate Studies and Research from the AVC.

-Three motions passed suspending admission to the following programs:

- Bachelor of Child and Family Studies

- Bachelor of Family Science

- Family Science Minor

- This will have no effect on the 32 students currently enrolled in these programs, but simply suspends any new enrollment. Reason being, the department of Applied Sciences wishes to review the programs to help make them more successful, and explore ways to make them more accessible for students working full-time day jobs, and they need the time to do so and make any decided changes.

-A motion had been passed approving a new academic regulation allowing

for the double-counting of courses.

"Double-counting is the practice of having one course satisfy the requirements of two different and concurrent designations within one degree. The following limitations apply: In the case of a major and a minor, a maximum of six semester hours of credit can be double-counted. In the case of a double major, a maximum of nine semester hours of credit can be double-counted. Note: Although a course may be used to meet more than one requirement within a degree, credit is only counted once." - *First Curriculum Report August 30, 2016 (APCC) September 16, 2016 (Senate)*

-A motion had been put forward to require feedback on student progress prior to withdrawal dates. "In order to ensure informed decision making, all students should receive feedback regarding their progress in a course prior to the last date to withdraw from a course without academic penalty." - *First Curriculum Report August 30, 2016 (APCC) September 16, 2016 (Senate)*

-This motion was tabled to our next meeting, and referred back to APCC to consider a report on 22 other Canadian Universities regarding their regulation on timely feedback, written by Vice-President Academic and External John Rix on behalf of the Student Union, as well as to create a clearer regulation outlining specific requirements for the feedback, and allowable exceptions.

-Several other course description changes, course title changes, prerequisite changes etc., were also approved. Anyone wishing to have any details on these changes may ask any Senator for information.

-Student Representation on Senate Committees
Academic Planning and Curriculum Committee (APCC)
Student Representative - John Rix (Owen Shaw temporarily for first semester).
Graduate Student Representative - Linda Walker
Board-Senate Liaison Committee
Student Representative - John Rix
Honorary Degree Committee
Student Representatives - John Rix, Kaylee Jabour
Senate Academic and Student Discipline Appeals Committee
Student Representatives - Zak Jarvis, Babafella Awosile, and Alyssa MacKinnon (student living in residence).
Senate Committee on Admissions and Degrees
Student Representative - John Rix
Senate Committee on Enhancement of Teaching
Student Representatives - John Rix, Nathan Hood
Graduate Student Representative - Christian Agatemore
Senate Committee on Scholarships and Awards
Student Representative - Kaylee Jabour

Senate Library Committee
Student Representative - Stephen Wilfeard
Senate Research Advisory Committee
Student Representative - Owen Shaw
Graduate Student Representative - Brittany Jakubiec
Senate Steering and Nominating Committee
Student Representative - Nathan Hood

Senate Meeting for the year are as follows:

October 14, 2016
November 18, 2016
January 13, 2017
February 10, 2017
March 10, 2017
March 31, 2017
May 5, 2017

Any questions about any of the information presented, please feel free to ask any of the student Senators (Zak Jarvis, Stephen Wilfeard, Babafela Babalola Awosile, John Rix, and Nathan Hood).

4-7 BOARD OF GOVERNORS

The Board of Governors Orientation was held on October 13, 2016 from 11:00 am to 4:00 pm. It was an opportunity for members to get together and meet each other and learn what the responsibilities of the Board are. We were also provided the opportunity to sit in on one of three classes. I took the opportunity to sit in on a first year marketing class, and was impressed with the professor and how he interacted with the class. Jackie spoke to the Board on the ongoing labor negotiations, and she said both sides are happy with how the negotiations are progressing. The Board hopes to have it finalized by the end of 2016. The next board meeting will be held on Thursday, October 6, 2016.

5-1 BACK TO SCHOOL PUB REPORT

Income Statement		
Revenues:		
	Ticket Sales	\$10,954.38
	Bar Sales	\$ 6,284.43
Total Revenue		\$17,238.81
Expenses (Kaylee):		
	Tickets	\$ 230.09
	Ryder	\$ 93.99
	Hotel	\$ 360.50
	Band	\$ 3,000.00
	Opener	\$ 400.00
	Production	\$ 1,550.00
	Decorations	\$ 236.06
	Security (UPEI)	\$ 1,760.00
	Posters	\$ 39.24
	Security (Wave extra)	\$ 1,506.25
Total Expenses Kaylee:		\$ 9,176.13
Wave Expenses:		
	Liquor Cost	\$ 1,486.48
	Miscellaneous*	\$ 250.00
	Bartenders/servers	\$ 402.26
	Wave Security (routine)	\$ 695.88
Total Wave Expenses		\$ 2,834.62
Total Event Expenses		\$12,010.75
Net Income After Tax		<u>\$ 5,228.06</u>
<i>*Miscellaneous includes cups, straws, and lemons</i>		

6-1 CLUBS & SOCIETY RATIFICATIONS

Motion: Jabbour/Ferguson: to ratify the following clubs and societies:

African Society

Best Business Society

Baja SAE

Jams for Justice

Nursing Society

Sociology/Anthropology Society

Rainbow Alliance

SAVS (Society of AVC Students)
Student Protecting Animals UPEI

Motion: Carried

Abstain: Rix

7-1 CONVERSATION ABOUT THE UPCOMING REFERENDUM

Councillor Jarvis is concerned that students who are unaware of what the referendum question is asking may just pick the first option. Councillor Jarvis asked council how they would feel about having the first option on the referendum question be changed from “yes” to “abstain”. A general consensus showed that most councillors were in agreement with Councillor Jarvis’ suggestion.

Councillor Jarvis also expressed concern about the possibility of eliminating the First Year Representative position.

8-1 CHANGE OF MEETING TIME- OCTOBER 16 2016

Councillor Jarvis brought up the idea of having the Sunday, October 16, 2016 council meeting be integrated into council retreat that is to happen on October 15, 2016.

The concern of not having the Cadre present during the council meeting happening during council retreat was discussed.

Motion: Jarvis/Rix: to move the Sunday, October 16, 2016 meeting at 6:00pm to October 15, 2016 with a specific meeting time to be determined.

Motion: Carried

9-1 COUNCIL AND COMMITTEE BYLAW

Proposed changes to the Council and Committee Bylaw were outlined at the September 11, 2016 UPEISU Council meeting.

Motion: Rix/Jabbour: to approve the changes to the Council and Committee Bylaw.

Motion: Carried

10-1 CANDIDATE INTRODUCTIONS

Motion: Jarvis/Rix: to allow each of the Fall Election Candidates a minute to introduce themselves.

Motion: Rescinded

Motion: Hood/Rix: to grant Amy Rix, Charlee Fry, and Laura Harwood speaking rights.

Motion: Carried

Each of the Fall Election Candidates were provided a brief period to introduce themselves and explain why they wanted to be apart of the UPEISU Council.

11-1 COUNCILLOR RESIGNATIONS

Motion: Rix/Hansen: to move into camera.

Motion: Carried

Motion: Hood/Jarvis: to move out of camera.

Motion: Carried

Councillor Casey O’Sullivan (Arts Representative), Councillor Owen Shaw (Senate Representative), and Halen Sky (Business Representative) have all notified council that they will no longer be serving as a UPEISU Councillor. Council would like to thank all three previous councillors for their work with the UPEISU!

Motion: Hood/Rix: to accept the resignations of Halen Sky, Casey O’Sullivan, and Owen Shaw.

Motion: Carried

Motion: Jarvis/Rix: to have a fifteen-minute recess.

Motion: Carried

Babafela Babalola Awosile departed the UPEISU Council meeting at 7:52 pm.

The Sunday, September 25, 2016 UPEISU Council meeting was brought back to order at 7:52 pm.

12-1 NEW BUSINESS

Councillor Wilfeard declared a new conflict of interest. Councillor Wilfeard will now be working as a Student Mentor with Student Affairs!

Happy Birthday Will Smith, Mark Hamill, and Donald Glover (AKA Childish Gambino)!

Fun Fact: Councillor Rix is now the Chair and Treasure of CASA!

Motion: Rix/Jarvis: to nominate Councillor Mudheher to sit on Policy Committee.

Motion: Carried
Abstain: Mudheher

13-1 ADJOURNMENT

Motion: Jarvis/Jabbour: to adjourn the meeting.

Motion: Carried
Opposed: Jarvis
Wilfeard

The meeting was adjourned at 8:00 pm.

Signatures

President

Chair of Council