**BY-LAW 1 - DEFINITIONS AND INTERPRETATION**

Enacted March 24th, 2019

#  **Definitions**

In these Bylaws, the terms listed below shall have the corresponding definitions:

|  |  |
| --- | --- |
| Board of Governors: | The Board of Governors of the University of Prince Edward Island. |
| Business Day: | Any day on which the University is open and in session, not including any Saturday, Sunday or statutory holiday in the province of Prince Edward Island. |
| Bylaws: | The highest governing document of the UPEI Student Union. |
| Chair of Council: | Chair of the UPEI Student Union Council. |
| Chief Returning Officer “CRO”: | The chief elections official of the UPEI Student Union. |
| Committee: | Any committee of the UPEI Student Union. |
| Community: | An identifiable group of Members for which a representative has been designated. |
| Community Representative: | Councillors elected to represent specific Communities. |
| Council: | The Council of the UPEI Student Union |
| Councillor: | A Member who is elected as a representative on the UPEI Student Union Council. |
| Declaration of Office: | The statement to be signed by all Councillors and Executive Officers. |
| Executive Officer: | A Member who is elected as an Executive Officer of the UPEI Student Union who is responsible for directing the affairs of the Student Union. |
| Faculty Representatives: | Councillors elected to represent specific Faculties. |
| Full-Time Student: | A student who is enrolled in a course load designated as full-time by the University. |
| General Meeting: | An annual or special general members meeting convened by Council in accordance with these bylaws. |
| Governing Bodies:  | University Senate and Board of Governors. |
| Member: | An individual who meets the membership criteria. |
| Officer: | Responsible for a specific set of tasks overseen by an Executive Officer. |
| Part-Time Student: | A student who is enrolled in a course load designated as part-time by the University |
| Petition: | A formal request to the Student Union containing the UPEI student ID numbers, printed names and signatures of Members in support. |
| Policy, or Policies: | Collectively, the policies of the Student Union, as adopted in accordance with these Bylaws and as listed in the policy manual. |
| Senate: | The UPEI Senate. |
| Signing Officer: | An Executive Officer of Full-Time Staff person vested with the authority to commit the Student Union to a binding agreement in the form of a contract or financial document. |
| Society & Clubs: | A student organization subject to oversight by the UPEI Student Union and fulfills all necessary requirements to be designated as a UPEI Student Union society as set out in the Society Policy. |
| Student Union Fees: | Any fee collected on behalf of and administered directly by the UPEI Student Union |
| Union, or UPEI SU: | The UPEI Student Union. |
| University: | The University of Prince Edward Island (“UPEI”). |

# **Interpretation**

1. Unless the context otherwise requires, wherever any are used in these Bylaws, the plural includes the singular, the singular includes the plural, and each of the masculine, feminine and neutral genders include all other genders.
2. Use of the words “includes” and “including”, whether or note used with the words “without limitation” or “but not limited to”, shall not be deemed limited by the specific enumeration of items but shall in all cases be deemed to be without limitation and construed and interpreted to mean “includes without limitation” and “including without limitation”.
3. Unless the context otherwise requires, use of the words “section” or “bylaw” refers to the applicable section or bylaw of these Bylaws.
4. In the application of these Bylaws should there be a conflict in words or interpretation, federal and provincial laws shall take precedence.
5. If any time period in these Bylaws that is specific in Business Days concludes on a day that is not a Business Day, such time period shall automatically extend to the next Business Day.