

Official UPEISU Elections

Documents Part II



As prepared for the

2020 Winter General Election

- Part I:** UPEISU's Roles, Council, & Eligibility
- Part II:** The Nomination Process
- Part III:** Campaigning
- Part IV:** Complaints, Violations, & Sanctions
- Part V:** Voting & Results
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31 January, 2020

to be read in full by February 13th at 4pm

Can be located at: www.upeisu.ca/2020election

Part II: The Nomination Process

If you've decided to run in an upcoming SU Election it's important that you understand the process of becoming an official Candidate – otherwise known as the “Nomination Period.” The Nomination Period kicks off what is known as the “Election Period.”

Nomination Period

The **2020 SU Winter General Election Nomination Period** will be held **February 3rd - 13th**. Nomination packages will be available for pickup during regular office hours. Completed Nomination Packages will be accepted at the SU Main Office (MSC 201) at the following times:

February 3rd-13th : 9 am to 4 pm

This means no forms are accepted before 9:00am or after 4:00pm at the SU Main Office, but any time in between. Students are served on a first-come, first-served basis.

To become an official Candidate of an upcoming SU Election, students must submit all the mandatory items to the Chief Returning Officer by **4pm Thursday, February 13th**. Mandatory items must be sent via a “**Google folder**” (located on Google Drive), that must have “**shared access**” for the **CRO (cro@upeisu.ca)**. Election staff will **not** accept incomplete or late “**Candidate Google Folders**”. *See below for mandatory items.*

Mandatory Candidate Documents to be picked-up & or dropped-off to the SU Office	Mandatory Documents For Your “Candidate Google Folder” (sent to the CRO)	Optional Documents For Your “Candidate Google Folder” (sent to the CRO)
<ul style="list-style-type: none">- Nomination Signatures Form- Diversity Matrix Form- Candidate Information Profile- \$25.00 Cash Deposit (for executive candidates only)	<ul style="list-style-type: none">- UPEI Proof of Enrollment (e.g. – transcript, class schedule, etc.)- Candidate Write-up for SimplyVoting (max. 250 words)- Platform- Hi-resolution photo of candidate (preferably a headshot)	<ul style="list-style-type: none">- Link to campaign website- Link to social media page

Nomination Process: Specific Detail

Deposits

- Executive candidate deposits will be returned at the end of the Election Period, after all expense forms have been approved.
- Deposits can be withheld to pay any sanction-related fines. If any monies is left then it will be returned to the candidate.

Photos

- You should be the only person in the picture and the image must be of you. The image will be cropped if necessary. Headshots preferred.
- Maximum dimensions 3 x 5 inches, Minimum 1.5 x 2 inches.
- Minimum 400 pixels wide.
- Acceptable formats: JPEG (not compressed) and TIFF.
- Please ensure all digital filenames include your surname. E.g. – CampaignPhoto2018_JSmith.jpg.
- Your headshot must be part of your “Google Folder” (located on Google Drive)

Platform

- The SU will not edit platform, nor update the website with formatting changes. Submit your platform with minimal formatting to ensure it appears online as you intend it to.
- Please ensure all digital filenames include your surname.
 - E.g. – CampaignPlatform2018_JSmith.doc.

Withdrawing your Nomination

Students who decide to withdraw their nomination must do so in writing within 24 hours before the opening of the polls. No names shall be removed from the ballot after this time.