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| **UPEI Student Union** | **Policy No.**UPEISU33 | **Revision No.** 3 |
| **Policy Title:**Student Union Elections | **Page:**1 of 4 |
| **Creation Date:**February 17th, 2015 | **Version Date:**February 9th, 2020 | **Review Date:**Annually (Summer) |
| **Authority:**UPEISU Council | **Responsibility:**General Manager |

Preamble

To outline the positions elected in, and the schedule for fall, winter, and spring general elections of the UPEI Student Union.

1. General Elections
	1. Spring General Election
		1. The spring general election of the UPEI Student Union shall entertain all nominations for the following positions:
			1. One (1) President
			2. One (1) Vice President Academic & External
			3. One (1) Vice President Student Life
			4. One (1) Ombudsperson
			5. Three (3) Undergraduate Student Senate Representatives
			6. One (1) Graduate Student Senate Representative
			7. One (1) Board of Governors Representative
			8. One (1) Graduate Student Representative
			9. One (1) Health & Wellness Representative
			10. One (1) International Student Representative
			11. One (1) Accessibility Representative
			12. Faculty Representatives (Number of representatives subject to change according the UPEISU Council By-Law Article 1, subsection e)
				1. Arts Representatives
				2. Science Representatives
				3. Business Representatives
				4. Mathematics & Computational Sciences Representative
				5. Nursing Representative
				6. Atlantic Veterinary College Representative
				7. Engineering Representative
			13. All of the above positions shall be included in the spring general election with the exception of positions with multi-year terms that an individual is holding their first of two terms (Senate Representatives and Board of Governors representative)

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* + - 1. The Spring General Election shall also entertain nominations for the following Grad Class Positions:
				1. The Spring General Election shall also entertain nominations for the following Grad Class  Convocation Positions:

All Valedictorian positions

 And any Grad Class Position left vacated from the Fall General Election.

1. Fall General Election
	1. The Fall General Election shall entertain nominations for the following positions:
		* 1. One (1) Education Representative
			2. One (1) First-Year Representative
			3. One (1) Residence Representative
			4. All positions from the Spring General Election that did not receive nominations
	2. The Fall General Election shall entertain nominations for the following Grad Class Positions under the same manner as a councillor:
		* 1. One (1) Grad Glass President
			2. One (1) Grad Class Vice President
			3. One (1) Grad Class Secretary
			4. One (1) Grad Class Treasurer
2. By-Election
	1. A By-Election shall be called to fill a vacated elected position in the following manner:
		1. Should there be a vacancy in the office of a non-executive councillor on or before October 31st, a by-election shall be held to fill such vacancy.
	2. If the position of President is permanently vacated at any point during their term, the Executive Committee shall appoint one of its members to become the Acting President of the UPEI SU until such a time that Council shall conclude a By-Election to fill the position.
	3. If an Executive position other than the President or the one hired Vice President position is vacated a By-Election shall be called by Council or a relevant hiring committee will be struck.

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4. Election Schedule

* 1. Spring General Elections
		1. The Spring General Elections of the UPEI SU shall be held in the second semester for the purpose of electing all UPEI SU Executives and Councillors
		2. The nomination period for elected council positions outlined in Section 1, Subsection a., shall be determined and approved by Council. If a By-Election should occur and conflict with the stated schedule, it may be adjusted to the discretion of council.
			1. Nominations for all UPEI SU General Elections shall be open for a minimum of five (5) regular University class days, and a maximum of ten (10) regular University class days. This shall be recognized as the Official Nomination Period.
				1. In the event of a winter semester By-Election that conflicts with the Spring General Election timeline, it is recommended that the
				2. Spring General Elections have a nomination period of around five (5) days.
				3. a meeting of all council candidates shall be held on the final day of the nomination period
			2. the campaigning period shall begin at the conclusion of the nominees meeting.
				1. The campaigning period will last a minimum of fourteen (14) days
			3. the voting period will commence the morning following the end date up the campaigning period, and shall last for a period of two days.
			4. at the conclusion of the voting period, all votes cast shall be calculated and presented to the general student body in a public forum.
				1. this presentation shall take place on the final day of voting after the polls have closed
				2. all results, and voter numbers shall be made available to the student body at earliest convenience
	2. Fall General Elections
		1. Nominations for all UPEI SU Fall Elections shall be open for a minimum of five (5) regular University class days, and a maximum of ten (10) regular University class days. This shall be recognized as the Official Nomination Period
		2. The nomination period for elected council positions outlined in Section 1.shall be approved by Council. .
			1. Nominations for all UPEI SU Fall General Elections shall be open for a minimum of five (5) regular University class days, and a maximum

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* + - 1. of ten (10) regular University class days. This shall be recognized as the Official Nomination.
				1. a nominees’ meeting of all candidates shall be held on the final day of the nomination period
			2. the campaigning period shall begin at the conclusion of the meeting of all council candidates
				1. The campaigning period will last a minimum of fourteen (14) days
			3. the voting period will commence the morning following the end date up the campaigning period, and shall last for a period of two days.
			4. at the conclusion of the voting period, all votes cast shall be calculated and presented to the general student body in a public forum.
				1. this presentation shall take place on the final day of voting after the polls have closed
				2. all results, and voter numbers shall be made available to the student body at earliest convenience