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| **UPEI Student Union** | **Policy No.**  UPEISU19 | **Revision No.**  2 |
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1. **Preamble**

Since 2008 the UPEI SU has offered a U-Pass to UPEI SU Members in collaboration with Trius Transit, a transit company based in Charlottetown, PE. This policy is designed to provide policies and procedures on how to use the transit systems and to understand the agreement between the UPEI SU and Trius Transit.

1. **Agreement**
2. The UPEI SU and Trius Transit have a contractual agreement in which Trius Transit provides UPEI SU members with access to their transit services. This contract is re-valuated yearly.
3. Trius Transit will be paid fees that are collected by the UPEI SU on their behalf. These fees shall be paid a minimum of two (2) times per year and a maximum of three (3) times per year. Payments will happen in October, February and at the end of April each year. The April payment shall only take place if there are funds remaining in the account at the end of the fiscal year.
4. **Access**
   1. All full-time UPEI Students will have access to Trius Transit services.
   2. At the beginning of the fall and winter semesters, all full-time UPEI students are charged a fee for the use of the services provided by Trius Transit (“U-Pass Fee”). This will be included in the other student fees which full-time UPEI students are responsible for and required to pay. This fee is mandatory for all full-time UPEI students and is non-refundable.
   3. All full-time UPEI students shall access Trius Transit services by showing their UPEI Student ID Card to the transit driver.
   4. Access to Trius Transit services are provided for 12-months.
5. **Contact**
   1. The UPEI SU President is the point of contact between the UPEI SU and Trius Transit. If a UPEI SU Member has any questions or concerns regarding the agreement with Trius Transit or the use of Trius Transit services, they should contact the UPEI SU President directly.