



UPEI Student Union Job Description

Job Title: Server/Bartender/Barista
Reports to: Fox and Crow Manager
Position Type: Student Employee
Work Location: The Fox and Crow, WA Murphy Student Centre
Tentative Start Date: September 1, 2022
Compensation: \$13.70 per hour
Hours: varied between 8am-7pm and occasionally 2am
Days, evenings and occasional weekends

Organization Overview

Founded in 1969, the UPEI Student Union is the oldest incorporated student organization at the University of Prince Edward Island. With over 5,000 members, the UPEISU provides a range of services, including health and dental plans, funding, event programming, a campus pub and more. The UPEISU is unique in that it is the primary student advocacy organization on PEI; in other provinces, this responsibility is managed by a dedicated provincial advocacy group.

The Fox & Crow is the campus pub and café for students, staff, faculty and visitors to the UPEI campus. The Fox & Crow is open all day to provide a place for everyone to eat, drink, relax and hang out while on campus. The pub also plays host to several events throughout the year for students, clubs and campus departments.

Position Purpose

The Fox & Crow is seeking to hire student staff for bartender and server positions for the 2022-2023 academic year. The bartenders and servers are responsible to serve food and beverages to patrons and follow rules outlined by Prince Edward Island Liquor Control Commission (PEILCC).

Job Responsibilities

- Provide excellent service for patrons
- Perform opening and closing duties, as required
- Perform end of shift cleaning duties
- Clean and maintain work areas
- Balance cash
- Knowledgeable in the use of a POS system
- Other duties as required

Job Specifications

- Good oral and written communication skills
- Demonstrates ability to perform multiple tasks in a fast paced environment
- Experience in customer service
- Good time management skills
- Works well without direct supervisor
- Organized

- Energetic and enthusiastic
- Responsible with cash handling
- Must have a valid Responsible Beverage Service Certificate

Deadline for application is **4:00 pm on August 12th, 2022**. To express interest in this role, please direct your cover letter, resume, and class schedule in confidence to:

UPEI Student Union Hiring Committee via email: [hiring@upeisu.ca](mailto: hiring@upeisu.ca) or in person at the Student Union office.

Only applicants that have completed the application requirement will be considered for the position. Only those selected for an interview will be contacted.